

## MEMORANDUM

DATE: December 10, 2019

TO: The Board of Supervisors

FROM: Rebecca Vinroot, Director of Social Services  
Paul D. Holt, III, Director of Community Development and Planning

SUBJECT: Scattered Site Housing Rehabilitation - Community Development Block Grant Application  
- Adoption of Required Fair Housing Certification

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The \$1,000,000 in Community Development Block Grant (CDBG) funds awarded to James City County for the Scattered Site Housing Rehabilitation Program (the “Program”) are federal funds authorized under the Housing and Community Development Act of 1974, as amended (the “Act”).

The Act requires recipients of CDBG funds to take action to affirmatively further fair housing. The Virginia Department of Housing and Community Development (DHCD), administrator of the CDBG funds, requires James City County to take at least one action to affirmatively further fair housing each grant year during the life of its Scattered Site Housing Rehabilitation Program. Attached is a list of actions that DHCD deems acceptable in affirmatively further fair housing. The County may also request DHCD approve actions not listed.

In the past, the Housing Unit has fulfilled the obligation to affirmatively further fair housing with contests for children in after-school programs to submit drawings or models of their dream home; by recruiting and training landlords of low- and moderate-income households; distributing fair housing information at public events, and; posting fair housing information on the JCC TV channel.

In the first year of the Program, the Housing Unit plans include fair housing information at the annual Landlord Fest held in April 2020. The Housing Unit will select an activity for 2021 in the fall of 2020.

Staff recommends approval of the attached resolution to certify the County will take one action each program year to further fair housing.

RV/PDH/nb  
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Attachments:

1. Resolution
2. Eligible Fair Housing Actions