

MEMORANDUM

DATE: December 10, 2019

TO: The Board of Supervisors

FROM: Rebecca Vinroot, Director of Social Services

SUBJECT: Appropriation - City of Williamsburg Child Health Initiative - \$10,006

On November 12, 2019, the Board of Supervisors approved the contract award to Athena Software for the purchase of a Child Health Initiative Management System that would provide a child and family support software solution to facilitate a streamlined and cohesive process for services administration and tracking across the respective organizations and local government departments.

The funding for the software will be provided by remaining funds from the first year of the grant (per approval by the Williamsburg Health Foundation). These funds must be expended by December 31, 2019. Additional funds in the amount of \$10,006 will be provided by the Williamsburg Child Health Initiative. The software will be used by both the James City County Care Team and the Williamsburg Care Team, which have entered into a Memorandum of Understanding in order to facilitate joint use of the software.

Staff respectfully requests that the Board approve the appropriation of \$10,006 from the City of Williamsburg to the Special Projects/Grants Fund for the purposes of finalizing the contract with Athena Software.

RV/md
AppropWburgCHI-mem

Attachment:

1. Resolution