

## MEMORANDUM

DATE: December 10, 2019

TO: The Board of Supervisors

FROM: Ryan T. Ashe, Fire Chief

SUBJECT: Appointment of Assistant Fire Marshal and Authorization of Fire Prevention Powers

---

Firefighter Charles Satterfield has completed all necessary training and certification requirements to be appointed Assistant Fire Marshal in accordance with Commonwealth of Virginia Code Section 27-30, et. seq. The Assistant Fire Marshal is responsible for fire prevention, code enforcement, and fire investigation.

The Fire Marshal's Office is a section within the Fire Department that is currently staffed with one Fire Marshal and three Assistant Fire Marshals. The training requirements are rigorous and extensive. Mr. Satterfield is already a fully trained Firefighter and Medic. Firefighter Satterfield completed a 10-week Law Enforcement Academy conducted by the State Fire Marshal's Office and the Virginia State Police. Additional training included certification as Fire Inspector and Fire Investigator through the Virginia Fire Marshal Academy to enforce the Virginia Statewide Fire Prevention Code.

This appointment must be authorized by the Board of Supervisors. A resolution is attached that complies with all Commonwealth of Virginia requirements.

Staff recommends approval.

RTA/nb  
Appt-Athztns-mem

Attachment