

MEMORANDUM

DATE: December 10, 2019

TO: The Board of Supervisors

FROM: Rebecca Vinroot, Director of Social Services
Paul D. Holt, III, Director of Community Development and Planning

SUBJECT: Grant Award - Scattered Site Housing Rehabilitation Community Development Block Grant - \$1,208,771

On March 12, 2019, the Board of Supervisors authorized an application for Community Development Block (CDBG) funding.

On August 23, Governor Northam announced that James City County had been awarded a \$1.0 million Community Development Block Grant. Along with a local contribution of \$208,771, this funding will allow the County to undertake a two-year, Scattered Site Housing Rehabilitation project throughout the County that is expected to benefit 29 persons in 16 households, all of whom are low- and moderate-income.

As the name suggests, the project area for this funding is the entire County and it is not limited to any specific area or neighborhood.

More specifically, the grant will be expended to undertake the following activities specified in the CDBG Agreement:

1. Rehabilitation of 12 substandard homes for low- and moderate-income owner-occupants.
2. Replacement of four substandard homes in condition beyond repair for low- and moderate-income owner-occupants.
3. Interim assistance for three low- and moderate-income owner-occupied properties for cleanup and disposal of debris, sheds, and garages.

In addition, there is administrative funding as part of the grant award. Staff requests approval of a reclassification of the part-time Administrative Assistant position in the Housing Unit to a limited-term, full-time Administrative Assistant for the duration of the grant. This position will be instrumental in qualifying participants for the grant, as well as assisting in critical program activities. The position will be partially funded with the administrative funds included in the grant award.

Staff recommends approval of the attached resolution authorizing the County Administrator to sign the CDBG agreement and other documents necessary to participate in the Program, to appropriate the CDBG funds, and the additional leverage funds in the Housing and Neighborhood Development Fund to support the program.

RV/PDH/md
GA-CDBGSSHRehab-mem

Attachment:

1. Resolution