



**U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

Financial Management Center  
2380 McGee Street, Suite 400  
Kansas City, MO 64108-2605

OFFICE OF PUBLIC AND INDIAN HOUSING

June 9, 2020

VA041

JAMES CITY COUNTY HSG & COMMUNITY DEVELOPEMENT  
5320 PALMER LANE, SUITE 1A  
WILLIAMSBURG, VA 23188-3188

Dear Executive Director:

SUBJECT: Housing Choice Voucher Program  
Mainstream Program Vouchers

Your public housing agency (PHA) was notified in a letter dated May 18, 2020, that you were eligible for an increase in Mainstream vouchers and funding as authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) (Public Law 116-136). This letter provides specific details of the funding awarded and information concerning the disbursement of these funds your agency accepted under the CARES Act.

The enclosed table identifies the funding obligated for your PHA under the Mainstream Program. Monthly disbursements will begin based on the agreed upon effective date identified in the table. Only the first three months will be automatically scheduled at 1/12th of the award amount. Thereafter, monthly disbursements will be scheduled based on monthly expenses reported in the Voucher Management System (VMS).

Administrative fees are not being provided at this time. Fees will be provided for units leased as of the first day of the month, based on data reported in VMS.

These vouchers must be used for the purpose for which they were provided. Operation requirements for Mainstream Program vouchers and additional information can be found at the following Internet link:

[https://www.hud.gov/program\\_offices/public\\_indian\\_housing/programs/hcv/mainstream](https://www.hud.gov/program_offices/public_indian_housing/programs/hcv/mainstream)

Enclosed is your Notice to Amend the Consolidated Annual Contributions Contract (CACC) with revised funding exhibits reflecting the change(s) described above. The amendment notice and revised funding exhibits should be filed with your most recent CACC. No execution by HUD or your PHA is required.

Public housing agencies receiving an increment in excess of \$100,000 in Budget Authority (BA) are required to submit Form HUD-50071, Certification of Payments to Influence Federal Transactions, and if applicable, Form SF-LLL, Disclosure of Lobbying Activities. If this letter notifies you of a renewal in excess of \$100,000, and your PHA has not submitted the Form(s) HUD-50071 (and SF-LLL where applicable) for your current fiscal year; the documents must be submitted to your local field office and Financial Analyst at the Financial Management Center (FMC) within 30 days of the date of this letter. These forms are located on the Internet at the following addresses:

Form HUD-50071

<https://www.hud.gov/sites/documents/50071.PDF>

Form SF-LLL

<https://www.hudexchange.info/resources/documents/HUD-Form-Sflll.pdf>

Please refer to the May 18, 2020 award letter and/or contact your Financial Analyst at the FMC if you have any questions.

Sincerely

June E. Burnes

Digitally signed by June E. Burnes  
DN: CN = June E. Burnes, C = US  
O = Financial Management Center.  
OU = Division Director.  
Reason: I am approving this document

Division Director

Enclosure(s)

Memo Reference: 20-105

## Increment Number Table

U. S. Department of Housing and Urban Development  
Office of Public and Indian Housing

Housing Choice Voucher Program

Section 8

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June 9, 2020

Funding Increment Number	Effective Date	Term (in Months)	BA Assigned	Units	Approximate Monthly Disbursement
VA041DV0002	8/1/2020	12	\$49,269	6	\$4,106

**NOTE:** Leasing and HAP Expenses for these vouchers are to be reported in VMS in the 5 Year Mainstream Leasing and HAP Expense fields.

**Consolidated  
Annual Contributions Contract**

**U.S. Department of Housing and Urban Development**  
Office of Public and Indian Housing

Housing Choice Voucher Program

Section 8

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**HUD NOTICE TO HOUSING AGENCY AMENDING  
CONSOLIDATED ANNUAL CONTRIBUTIONS CONTRACT**

**Housing Agency:      VA041**  
**JAMES CITY COUNTY HSG & COMMUNITY DEVELOPEMENT**

In accordance with Paragraph 2.c. of the Consolidated Annual Contributions Contract between HUD and the HA, you are notified that the funding exhibits of the Consolidated Annual Contributions Contract is hereby revised to add a new funding increment as provided in the attached revised funding exhibit. (This notice adds one or more funding increments listed on the attached funding exhibit.)

The revised funding exhibit is attached to this HUD notice. This revised funding exhibit replaces and revises the prior funding exhibit.

In accordance with Paragraph 2.d. of the Consolidated Annual Contributions Contract, this HUD notice and the attached funding exhibit constitutes an amendment to the Consolidated Annual Contributions Contract.

**United States of America**

Secretary of Housing and Urban Development  
Authorized Representative

Date of Document:

Robert H. Boepple, Director  
Financial Management Center

6/9/2020

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U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
PIH SECTION 8 - FUNDING EXHIBIT  
PROGRAM-BASED

ACC NUMBER: VA041

FIELD OFFICE: 3FPH

VA041  
JAMES CITY COUNTY HSG & COMMUNITY  
DEVELOPMENT  
820 PALMER LANE, SUITE 1A

WILLIAMSBURG, VA 23188

HA FISCAL YEAR-END: 06/30

PROGRAM TYPE: 5 Year Mainstream

FUNDING INCREMENT NUMBER	FIRST DAY OF TERM	LAST DAY OF TERM	CONTRACT TERM	BUDGET AUTHORITY	UNITS
VA041DV0001	4/1/2020	3/31/2021	12	147,996	20
VA041DV0002	8/1/2020	7/31/2021	12	49,269	6