

A G E N D A
JAMES CITY COUNTY REAL ESTATE HOLDINGS COMMITTEE
REGULAR MEETING
April 20, 2021
3:00 PM

A. CALL TO ORDER

1. The meeting will be held electronically pursuant to the Continuity of Government Ordinance adopted by the Board of Supervisors on April 14, 2020 and readopted on September 8, 2020. The meeting will have a live audio broadcast accessible through Zoom. Citizen comments may be submitted via email to EDA Secretary Christopher Johnson at Christopher.Johnson@jamescitycountyva.gov.
2. Join Zoom Meeting

B. ROLL CALL

1. Roll Call
2. Electronic Meeting Resolution

C. APPROVAL OF MINUTES

1. Minutes for Approval - January 28, 2021

D. CLOSED SESSION

1. Closed Session in accordance with the Code of Virginia for the purposes of: 1) discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the interest in locating or expanding its facilities in the community pursuant to Virginia Code Section 2.2-3711(A)(5); 2) the investment of public funds to incentivize relocating or expanding companies where competition or bargaining is involved where, if made public initially, the financial interest of the Authority and the County would be adversely affected pursuant to Virginia Code Section 2.2-3711(A)(6); and 3) discussion or consideration of the disposition of publicly held real property located at 8925 Columbia Drive, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority pursuant to Virginia Code Section 2.2-3711(A)(3).
2. Closed Session Certification

E. NEW BUSINESS

F. OLD BUSINESS

G. ADJOURNMENT

ITEM SUMMARY

DATE: 4/20/2021

TO: The Economic Development Authority Real Estate Holdings Committee

FROM: Christopher Johnson- EDA Secretary

SUBJECT: Join Zoom Meeting

James City County is inviting you to a scheduled Zoom meeting.

Topic: James City County Economic Development Authority - Real Estate Holdings Committee

Time: Apr 20, 2021 03:00 PM Eastern Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/89342932309>

Meeting ID: 893 4293 2309

Dial-in audio (choose any):

+1 646 558 8656
+1 301 715 8592
+1 312 626 6799
+1 669 900 9128
+1 253 215 8782
+1 346 248 7799

Meeting ID: 893 4293 2309

REVIEWERS:

Department	Reviewer	Action	Date
Economic Development Authority Clerk	Sipes, Kate	Approved	4/14/2021 - 12:08 PM

ITEM SUMMARY

DATE: 4/20/2021

TO: The Economic Development Authority Real Estate Holdings Committee

FROM: Christopher Johnson- EDA Secretary

SUBJECT: Electronic Meeting Resolution

ATTACHMENTS:

	Description	Type
	Electronic Meeting Resolution	Resolution

REVIEWERS:

Department	Reviewer	Action	Date
Economic Development Authority Clerk	Sipes, Kate	Approved	4/14/2021 - 12:09 PM

RESOLUTION

ECONOMIC DEVELOPMENT AUTHORITY REAL ESTATE HOLDINGS COMMITTEE ELECTRONIC MEETING HELD APRIL 20, 2021

WHEREAS, on March 24, 2020 the James City County Board of Supervisors (the “Board”) adopted an emergency Ordinance to ensure the continuity of government in response to the coronavirus pandemic negatively affecting the health, safety, and welfare of the citizens of James City County (the “County”); and

WHEREAS, on April 14, 2020 and again on September 8, 2020, the Board readopted the continuity of government Ordinance (the “Ordinance”), which, under certain circumstances, permits the Board and its subordinate boards, committees, and commissions to conduct regularly scheduled, special, or emergency meetings solely by electronic or telephonic means without a quorum of members physically present (a “Virtual Meeting”); and

WHEREAS, the James City County Economic Development Authority is a subordinate board appointed by the Board and is therefore eligible to conduct a Virtual Meeting; and

WHEREAS, the James City County Economic Development Authority desires to conduct a Virtual Meeting of its Real Estate Holdings Committee on April 20, 2021 at which time those items listed on the agenda attached hereto (the “Agenda”) will be considered; and

WHEREAS, each of the members of the James City County Economic Development Authority Real Estate Holdings Committee have reviewed each the items listed on the Agenda and have determined that consideration of each is necessary to ensure the continuation of the essential functions of the government during the emergency described in the Ordinance.

NOW, THEREFORE, BE IT RESOLVED that the Economic Development Authority Real Estate Holdings Committee of James City County, Virginia, hereby finds and declares that immediate consideration of each of the items set forth in the Agenda is necessary to ensure the continuation of essential functions of the government during the emergency declared by the Board and further described in the Ordinance.

Tom Tingle
EDA Real Estate Committee Chairman

ATTEST:

Christopher Johnson
EDA Secretary

	VOTES		
	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
CAMPANA	_____	_____	_____
NICE	_____	_____	_____
TINGLE	_____	_____	_____

Adopted by the Economic Development Authority Real Estate Holdings Committee of James City County, Virginia, this 20th day of April, 2021.

ITEM SUMMARY

DATE: 4/20/2021

TO: The Economic Development Authority Real Estate Holdings Committee

FROM: Christopher Johnson- EDA Secretary

SUBJECT: Minutes for Approval - January 28, 2021

ATTACHMENTS:

	Description	Type
	Minutes for Adoption	Minutes

REVIEWERS:

Department	Reviewer	Action	Date
Economic Development Authority Clerk	Sipes, Kate	Approved	4/14/2021 - 12:09 PM

MINUTES
JAMES CITY COUNTY ECONOMIC DEVELOPMENT AUTHORITY
REAL ESTATE HOLDINGS COMMITTEE MEETING
101 D Mounts Bay Road, Williamsburg, VA 23185
January 28, 2021
4:00 PM

THE MEETING WAS HELD ELECTRONICALLY PURSUANT TO THE CONTINUITY OF GOVERNMENT ORDINANCE ADOPTED ON APRIL 14, 2020 AND READOPTED SEPTEMBER 8, 2020, BY THE BOARD OF SUPERVISORS OF JAMES CITY COUNTY, VIRGINIA.

THE MEETING WAS CONDUCTED VIA ZOOM WITH PUBLIC ACCESS PROVIDED THROUGH INTERNET AUDIO AND VIDEO, AS WELL AS TELEPHONIC AUDIO. COMMENTS ON AGENDA ITEMS WERE ACCEPTED BY EMAIL SUBMISSION TO THE ECONOMIC DEVELOPMENT AUTHORITY (EDA) SECRETARY.

A. CALL TO ORDER

At 4:02 p.m., Mr. Tingle called the meeting to order.

B. ROLL CALL

Tom Tingle, Chair
Brandon Nice

Absent:

Vince Campana, due to a previously-stated conflict of interest

Christopher Johnson, EDA Secretary
Kate Sipes, Assistant Director, Office of Economic Development (OED)
Laura Messer, OED

C. CONTINUATION OF THE ESSENTIAL FUNCTIONS OF GOVERNMENT

Resolution Adoption - EDA Electronic Meeting, January 28, 2021

A motion to Approve the Resolution was made by Tom Tingle; motion Passed.

AYES: 2 NAYS: 0 ABSTAIN: 0 ABSENT: 1

Ayes: Nice, Tingle

Absent: Campana

Mr. Johnson referred to the resolution in the Agenda Packet, addressing the fact that the meeting was being held in an electronic format pursuant to the Continuity of Government Ordinance adopted by the Board of Supervisors due to social distancing guidelines issued in response to the COVID-19 outbreak.

D. NEW BUSINESS

Minutes for Adoption - December 15, 2020

A motion to Approve was made by Brandon Nice; motion Passed.

AYES: 2 NAYS: 0 ABSTAIN: 0 ABSENT: 1

Ayes: Nice, Tingle
Absent: Campana

E. CLOSED SESSION

Enter Closed Session

A motion to enter Closed Session was made by Tom Tingle; motion Passed.

AYES: 2 NAYS: 0 ABSTAIN: ABSENT: 1

Ayes: Nice, Tingle
Absent: Campana

Mr. Tingle moved to enter Closed Session in accordance with the Code of Virginia for the purposes of: 1) discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the interest in locating or expanding its facilities in the community pursuant to Va. Code Section 2.2-3711(A)(5); 2) the investment of public funds to incentivize relocating or expanding companies where competition or bargaining is involved where, if made public initially, the financial interest of the Authority and the County would be adversely affected pursuant to Va. Code Section 2.2-3711(A)(6); and 3) discussion or consideration of the disposition of publicly held real property located at 8925 Columbia Drive, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority pursuant to Va. Code Section 2.2-3711(A)(3).

Certify Closed Session

A motion to Approve the Resolution was made by Brandon Nice; motion Passed.

AYES: 2 NAYS: 0 ABSTAIN: 0 ABSENT: 1

Ayes: Nice, Tingle
Absent: Campana

Mr. Nice made a motion to Adopt the certification resolution.

F. ADJOURNMENT

A motion to Adjourn was made by Tom Tingle; motion Passed.

AYES: 2 NAYS: 0 ABSTAIN: 0 ABSENT: 1

Ayes: Nice, Tingle
Absent: Campana

At approximately 4:54 p.m., Mr. Tingle adjourned the Committee.

Christopher Johnson, EDA Secretary

Tom Tingle, Committee Chair

ITEM SUMMARY

DATE: 4/20/2021

TO: The Economic Development Authority Real Estate Holdings Committee

FROM: Christopher Johnson- EDA Secretary

SUBJECT: Closed Session Certification

ATTACHMENTS:

	Description	Type
	Closed Session Certification	Resolution

REVIEWERS:

Department	Reviewer	Action	Date
Economic Development Authority Clerk	Sipes, Kate	Approved	4/14/2021 - 12:09 PM

RESOLUTION

CERTIFICATION OF CLOSED MEETING

WHEREAS, on April 20, 2021 the Economic Development Authority Real Estate Holdings Committee of James City County, Virginia, (the “Authority”) convened an electronic meeting pursuant to the Continuity of Government ordinance adopted by the James City County Board of Supervisors on April 14, 2020 and again on September 8, 2020; and

WHEREAS, at such electronic meeting, the Committee convened a closed meeting pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Committee that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Committee hereby certifies that, to the best of each member’s knowledge: i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and ii) only such public business matters were heard, discussed, or considered by the Authority as were identified in the motion, including: (1) discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the interest in locating or expanding its facilities in the community pursuant to Va. Code Section 2.2-3711(A)(5); and (2) the investment of public funds to incentivize relocating or expanding companies where competition or bargaining is involved where, if made public initially, the financial interest of the Authority and the County would be adversely affected pursuant to Va. Code Section 2.2-3711(A)(6); and (3) discussion or consideration of the disposition of publicly held real property located at 8295 Columbia Drive, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority pursuant to Va. Code Section 2.2-3711(A)(3).

The undersigned hereby certifies that the above resolution was duly adopted by the Directors of the Economic Development Authority Real Estate Holdings Committee of James City County, Virginia, at an electronic meeting duly called and held on April 20, 2021 and that such resolution is in full force and effect on the date hereof.

Tom Tingle
EDA Real Estate Committee Chairman

	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
CAMPANA	_____	_____	_____
NICE	_____	_____	_____
TINGLE	_____	_____	_____

ATTEST:

Christopher Johnson
Secretary to the EDA

Adopted by the Economic Development Authority Real Estate Holdings Committee of James City County, Virginia, this 20th day of April, 2021.