

**A G E N D A**  
**JAMES CITY COUNTY POLICY COMMITTEE**  
**REGULAR MEETING**  
**Building A Large Conference Room**  
**101 Mounts Bay Road, Williamsburg, VA 23185**  
**January 11, 2018**  
**4:00 PM**

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**A. CALL TO ORDER**

**B. ROLL CALL**

**C. MINUTES**

1. December 14, 2017 Meeting Minutes

**D. OLD BUSINESS**

**E. NEW BUSINESS**

1. Pocahontas Trail Corridor Study Update

**F. ADJOURNMENT**

**ITEM SUMMARY**

DATE: 1/11/2018

TO: The Policy Committee

FROM: Paul D. Holt, III, Secretary

SUBJECT: December 14, 2017 Meeting Minutes

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**ATTACHMENTS:**

	Description	Type
	December 14, 2017 Meeting Minutes	Minutes

**REVIEWERS:**

Department	Reviewer	Action	Date
Policy	Rosario, Tammy	Approved	1/3/2018 - 4:34 PM
Policy	Holt, Paul	Approved	1/3/2018 - 4:37 PM
Publication Management	Burcham, Nan	Approved	1/3/2018 - 4:53 PM
Policy Secretary	Secretary, Policy	Approved	1/3/2018 - 4:54 PM

**MINUTES**  
**JAMES CITY COUNTY POLICY COMMITTEE**  
**REGULAR MEETING**  
**Building A Large Conference Room**  
**101 Mounts Bay Road, Williamsburg, VA 23185**  
**December 14, 2017**  
**4:00 PM**

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**A. CALL TO ORDER**

Mr. Jack Haldeman called the meeting to order at approximately 4 p.m.

**B. ROLL CALL**

Present:

Jack Haldeman, Chair  
Rich Krapf

Absent:

Felice Pete  
Danny Schmidt  
Heath Richardson

Staff:

Tammy Rosario, Principal Planner  
Ellen Cook, Principal Planner  
Scott Whyte, Landscape Planner  
Tom Leininger, Community Development Assistant

**C. MINUTES**

1. November 9, 2017 Meeting Minutes

Action on the minutes was deferred until the next meeting.

**D. OLD BUSINESS**

1. Potential Amendments to Address Formerly Proffered Policies Impact Mitigation Items:  
Streetscape Policy - Stage II

Mr. Jack Haldeman opened the discussion.

Mr. Scott Whyte stated that at the November 1 Policy Committee meeting, staff discussed the need to prepare the draft Ordinance. He stated that the revision would require street trees within all major subdivisions. He stated that staff modeled the new Ordinance after the York County Subdivision Ordinance Section 20.5-84b6. He stated that after internal discussions with staff and consulting with the County Attorney's office, staff has amended both the Subdivision and Zoning Ordinances. He stated that the Subdivision Ordinance Section 19-27, Preliminary Plans-Submittal Requirements, was amended to require a landscape plan. He stated that Subdivision Ordinance Section 19-73.1, Street Trees, is a newly created section that lists standards and specification for street trees in major subdivisions. He stated that

Zoning Ordinance Section 24-102, Street Trees, is a newly created section of the Zoning Ordinance. He stated that the section list the standards and specifications for street trees in developments that contain multi-family units and/or apartments. He stated that staff recommends to send the draft proposal to the Planning Commission.

Mr. Haldeman asked if the caliper tree requirement would be modeled after the York County requirement of 2.5-inch caliper.

Mr. Whyte stated that the current policy states 1.5-inch caliper. He stated that there has been some debate about increasing the size. He stated that the plant experiences a greater shock when the plant is moved.

Mr. Rich Krapf asked if any mechanized equipment would be required to move a tree with a 1.5-inch caliper.

Mr. Whyte stated that trees with a 1.5-inch caliper come in a container and experience less root damage.

Mr. Krapf asked if there is any policy pertaining to trees hanging over electrical lines.

Mr. Whyte stated that an ornamental tree can be recommended if the height could be an issue.

Mr. Krapf asked if that is in the draft Ordinance.

Mr. Whyte stated that the language is in the policy currently.

Ms. Ellen Cook stated that an applicant can substitute the required shade tree with an evergreen or an elm tree with a landscape modification form.

Mr. Krapf asked what the process was to substitute the trees.

Mr. Whyte stated that he makes a recommendation to the Planning Director.

Mr. Haldeman asked if James City County would keep the policy for 20% canopy coverage in 20 years.

Mr. Whyte stated that during the revision of the canopy coverage, staff looked into the distance trees can be planted from the road. He stated that there is a restriction on distance from the road and will help accomplish the coverage percentage. He stated that it is difficult to measure the coverage.

Mr. Whyte stated that the current policy will be retained for older subdivisions that have not been installed yet as reference.

Mr. Haldeman stated that he did not see any issues.

Mr. Krapf confirmed and directed staff to bring forward the regulations to the Planning Commission.

#### **E. NEW BUSINESS**

There was no new business.

#### **F. ADJOURNMENT**

Mr. Krapf made a motion to Adjourn. The motion passed 2-0.

Mr. Haldeman adjourned the meeting at approximately 4:25 p.m.

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Mr Jack Haldeman, Chair

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Mr. Paul Holt, Secretary

**ITEM SUMMARY**

DATE: 1/11/2018

TO: The Policy Committee

FROM: Alex Baruch and Tammy Mayer Rosario

SUBJECT: Pocahontas Trail Corridor Study Update

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**ATTACHMENTS:**

	Description	Type
☐	Pocahontas Trail Corridor Study Memo	Cover Memo
☐	Presentation	Presentation

**REVIEWERS:**

Department	Reviewer	Action	Date
Policy	Rosario, Tammy	Approved	1/3/2018 - 4:36 PM
Policy	Holt, Paul	Approved	1/3/2018 - 4:41 PM
Publication Management	Burcham, Nan	Approved	1/3/2018 - 4:53 PM
Policy Secretary	Secretary, Policy	Approved	1/3/2018 - 4:54 PM

## MEMORANDUM

DATE: January 11, 2018

TO: The Policy Committee

FROM: Alex Baruch, Planner  
Tammy Mayer Rosario, Principal Planner

SUBJECT: Pocahontas Trail Corridor Study Update

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As part of the process for the Pocahontas Trail Corridor Study, staff will be providing periodic updates to the Planning Commission and Board of Supervisors. At the January 11, 2018, Policy Committee meeting, staff will give an overview of the process to date and highlight the next steps as the study progresses into its next phase of development.

### **Process To Date**

James City County, the Virginia Department of Transportation (VDOT) and its consultant RK&K, began the first phase of the corridor study in August 2017, collecting data and reviewing the characteristics of the corridor in terms of its traffic operations/congestion, safety, connectivity/access, multi-modal elements and land use/development. RK&K subsequently worked with the County and VDOT to present this information to two committees: a technical committee comprised of various agency stakeholders and a steering committee comprised of neighborhood, church and business representatives along the corridor. These committees provided feedback on the technical analysis and shared their perspectives on their vision for the corridor.

Following the technical analysis and work with the committees, staff and the consultant solicited broader public input on the existing conditions and desired improvements. The efforts included a public workshop held November 16 at the Abram Frink Community Center as well as small group sessions at James River Elementary School and Colonial Manor. The public was also invited to follow the process and provide input via the corridor study website (<http://www.jamescitycountyva.gov/PocTrailStudy>). All input has been and will continue to be used to help develop and assess options for improving the corridor.

### **Next Steps**

Over the next few months, the consultant will be working through the second phase of the study: developing concepts for improving the corridor. The possible improvements will be evaluated against a number of factors and the committees and public will be invited to review and discuss the concepts at a second public workshop on January 24 at Little Zion Baptist Church.

During the third and final phase of the study, the consultant will use this input, as well as additional analysis, to refine the concepts and develop a recommended approach to phase different elements of the concepts to address the community's key priorities first. Staff will bring information and updates to the Policy Committee and Board of Supervisors again before moving onto final recommendations in May/June.

### **Conclusion**

Staff will present this information at the Policy Committee meeting and would welcome any discussion and questions the Policy Committee may have. The project consultant will also be presenting this information to the Board of Supervisors at its work session on January 23, 2018.

AB/TMR/nb  
PocahontasTrl-mem

### **Attachment:**

1. Presentation



# POCAHONTAS TRAIL CORRIDOR STUDY

*James City County Planning  
Commission – Policy Committee*

January 11, 2018

**PREPARED FOR:**



**PREPARED BY:**





# Study Corridor





## JAMES CITY COUNTY

**Paul Holt**

Community Development/Planning

**Tammy Rosario**

Planning Division

**Alex Baruch**

Planning Division

## VIRGINIA DEPARTMENT OF TRANSPORTATION

**Emmanuel Darko**

Hampton Roads District  
Location and Design Division

**Angela Biney**

Planning

**Ken Shannon**

Williamsburg Residency

## TECHNICAL COMMITTEE

**Ryan Ashe**

Fire Department

**John Carnifax**

Parks & Recreation Department

**Darryl Cook**

Stormwater & Resources Protection Div.

**Monique Marchand**

Police Department

**Josh Moore**

Williamsburg Area Transit Authority

**Ted Moreland**

Historic Triangle Bicycle Advisory Committee

**Marcellus Snipes**

Williamsburg-James City County Schools

**Dion Walsh**

James City Service Authority

**Barbara Watson**

Social Services Department

## CONSULTANTS

**Jeff Kuttesch**

RK&K

**Melissa Manalo**

RK&K

**Leo Rutledge**

RK&K

**Owen Peery**

RK&K

# Technical Advisory Committee



## JAMES CITY COUNTY

Paul Holt

Community Development/Planning

Tammy Rosario

Planning Division

Alex Baruch

Planning Division

## CONSULTANTS

Jeff Kuttesch

RK&K

Melissa Manalo

RK&K

Leo Rutledge

RK&K

Owen Peery

RK&K

## STEERING COMMITTEE

Glenn Carter

James Curtis

Alan Doucet

George Drummond

Kirkland Goddard Sr.

Gloria Hill

Pat McCormick / Thomas McCormick

Danny Schmidt

Rob Till

Tracy Williams / Eric Williams

## VIRGINIA DEPARTMENT OF TRANSPORTATION

Emmanuel Darko

Hampton Roads District  
Location and Design Division

**Ken Shannon**

Williamsburg Residency

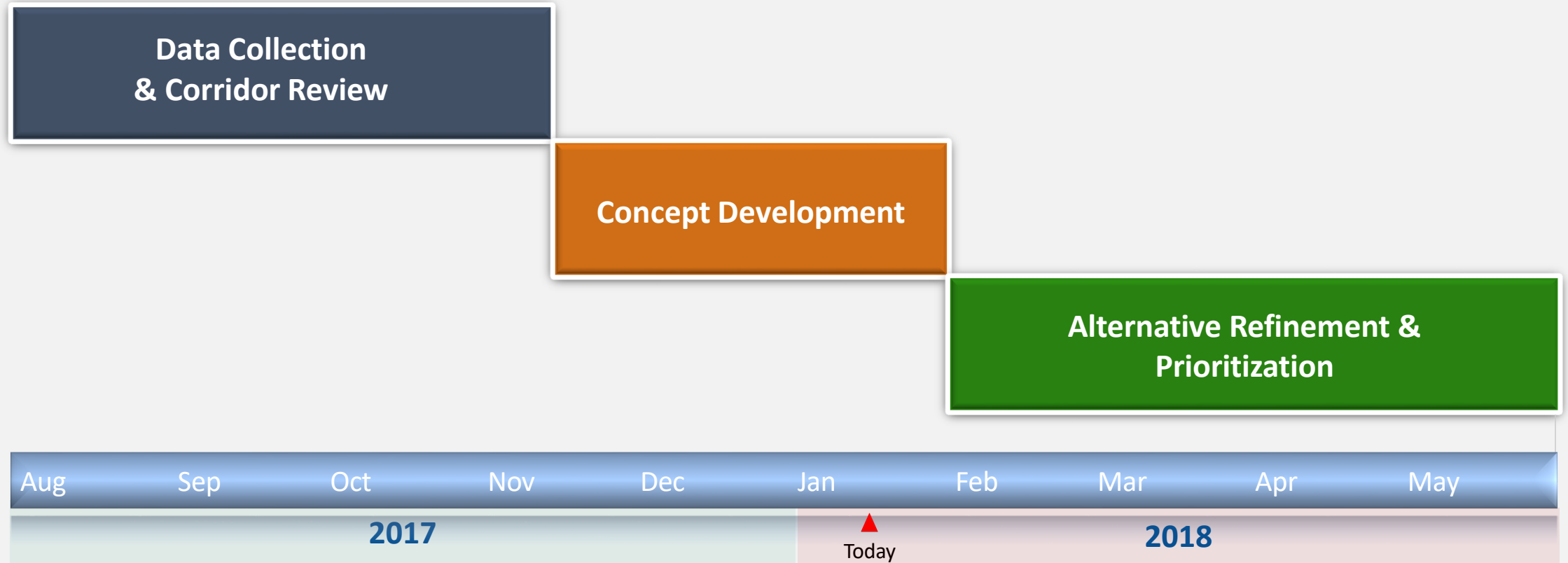
# Steering Committee



# Study Scope

*Re-assess the Pocahontas Trail corridor and engage the community to identify key transportation needs and define a vision for the future of the corridor. Identify feasible, context sensitive multi-modal transportation improvements to address the community's needs and enhance the quality of life for area residents and users of the corridor. Develop concepts, including cost estimates, to implement the desired improvements and recommend strategies to prioritize improvements along the corridor.*

# Study Schedule



Anticipated Completion: May 2018



# *What We Found*

## Corridor Review Areas

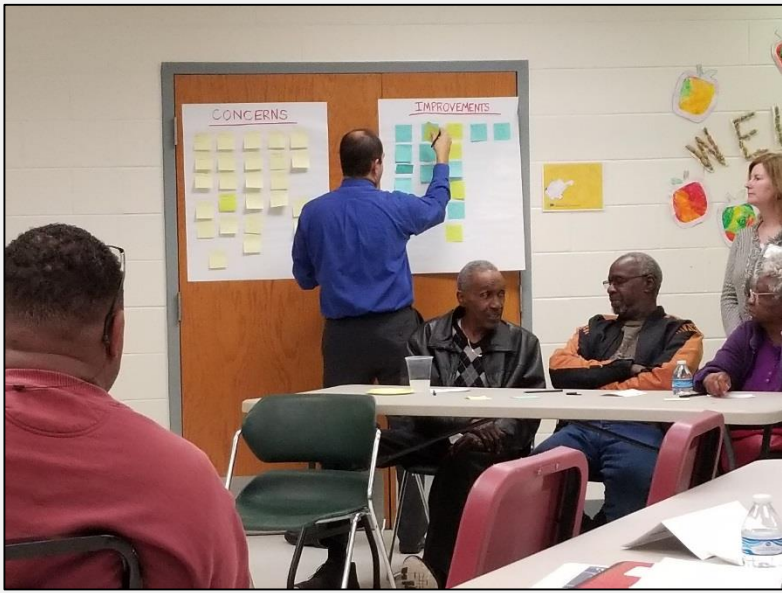
- ☒ Traffic Operations / Congestion
- ☒ Safety
- ☒ Connectivity / Access
- ☒ Multi-Modal Elements
- ☒ Land Use / Development / Other Projects

# *What We Heard*

## Public Input Opportunities

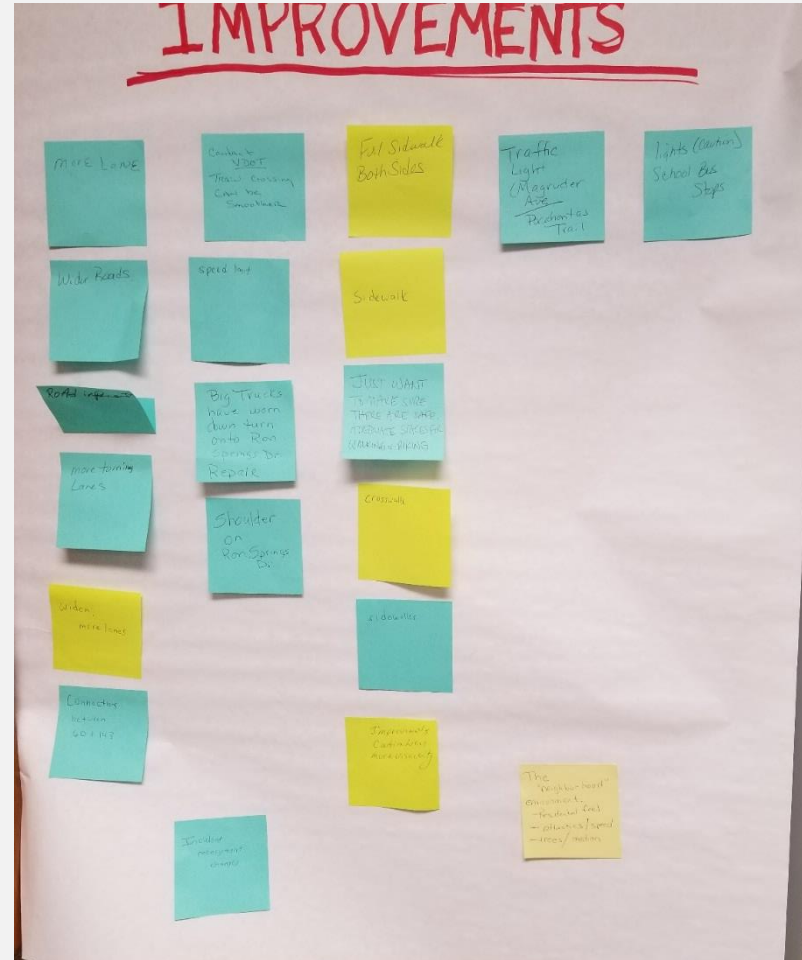
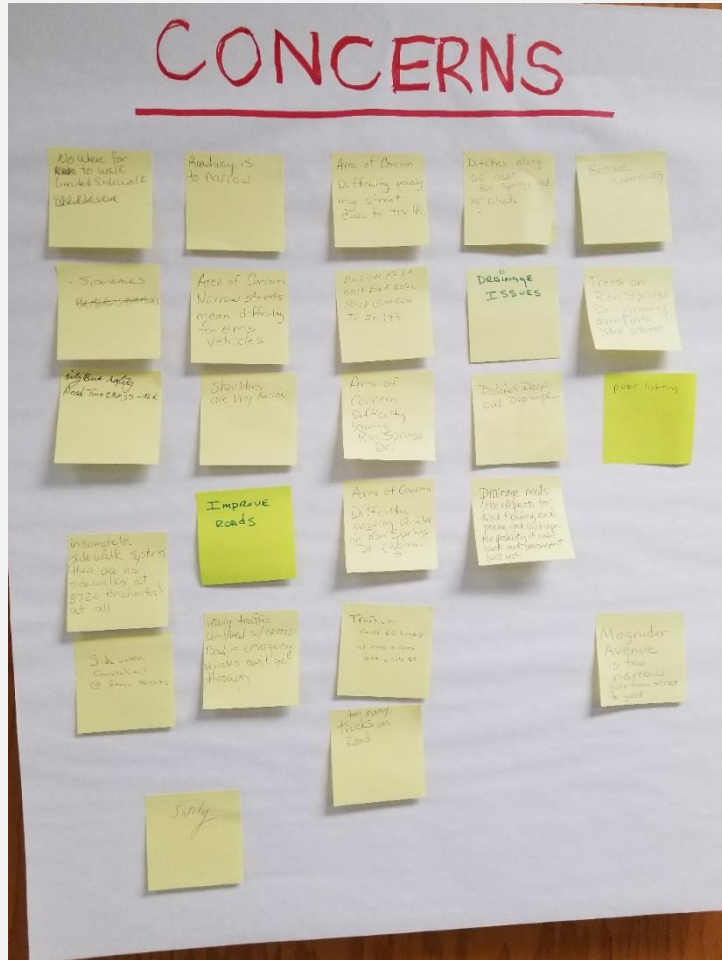
- ✓ Technical Committee – Oct. 31, Dec. 11, Jan. 8
- ✓ Steering Committee – Nov. 2, Dec. 13
- ✓ Public Workshop – Nov. 16
- ✓ Small Group Sessions – James River E.S.; Colonial Manor



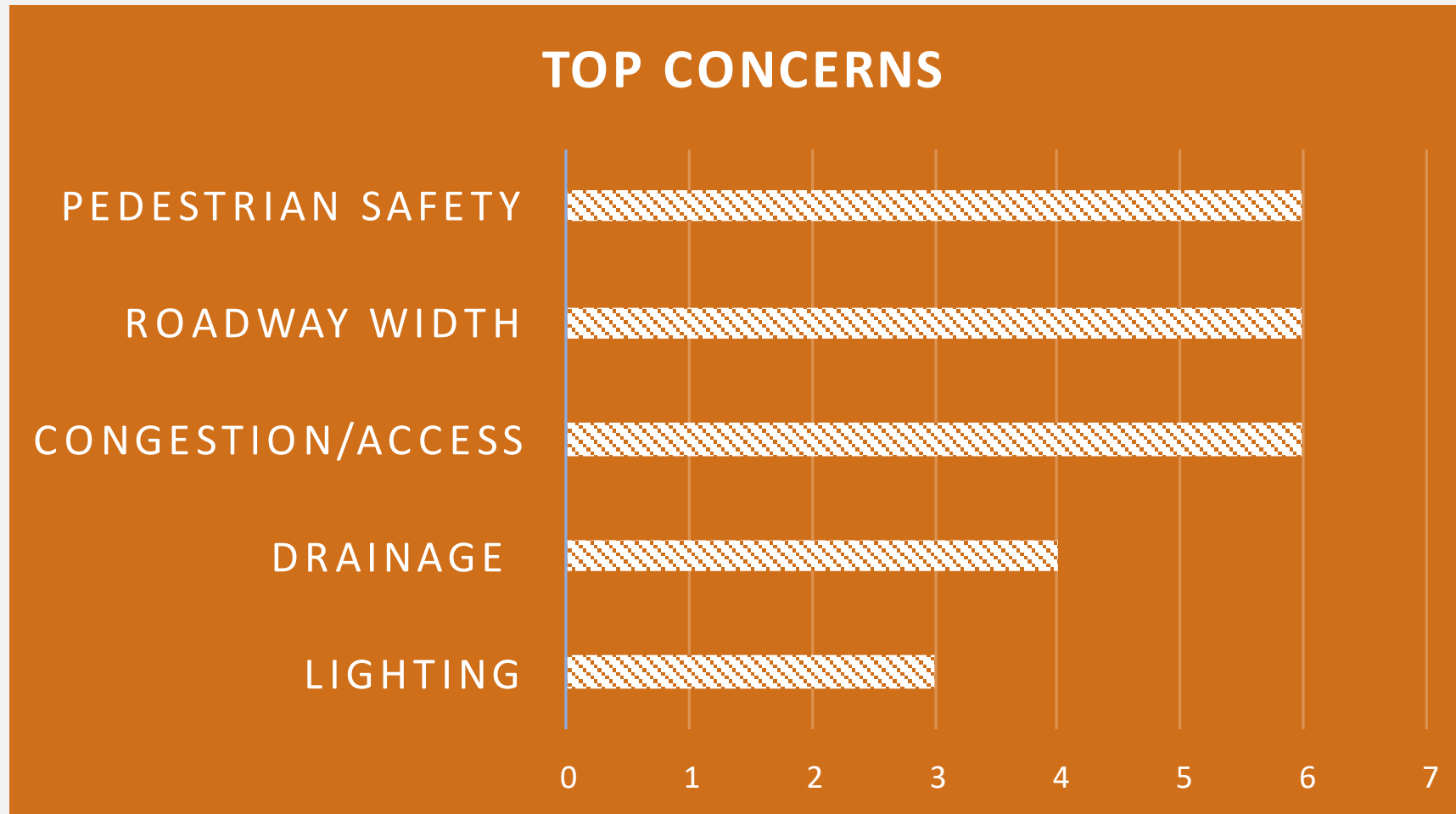




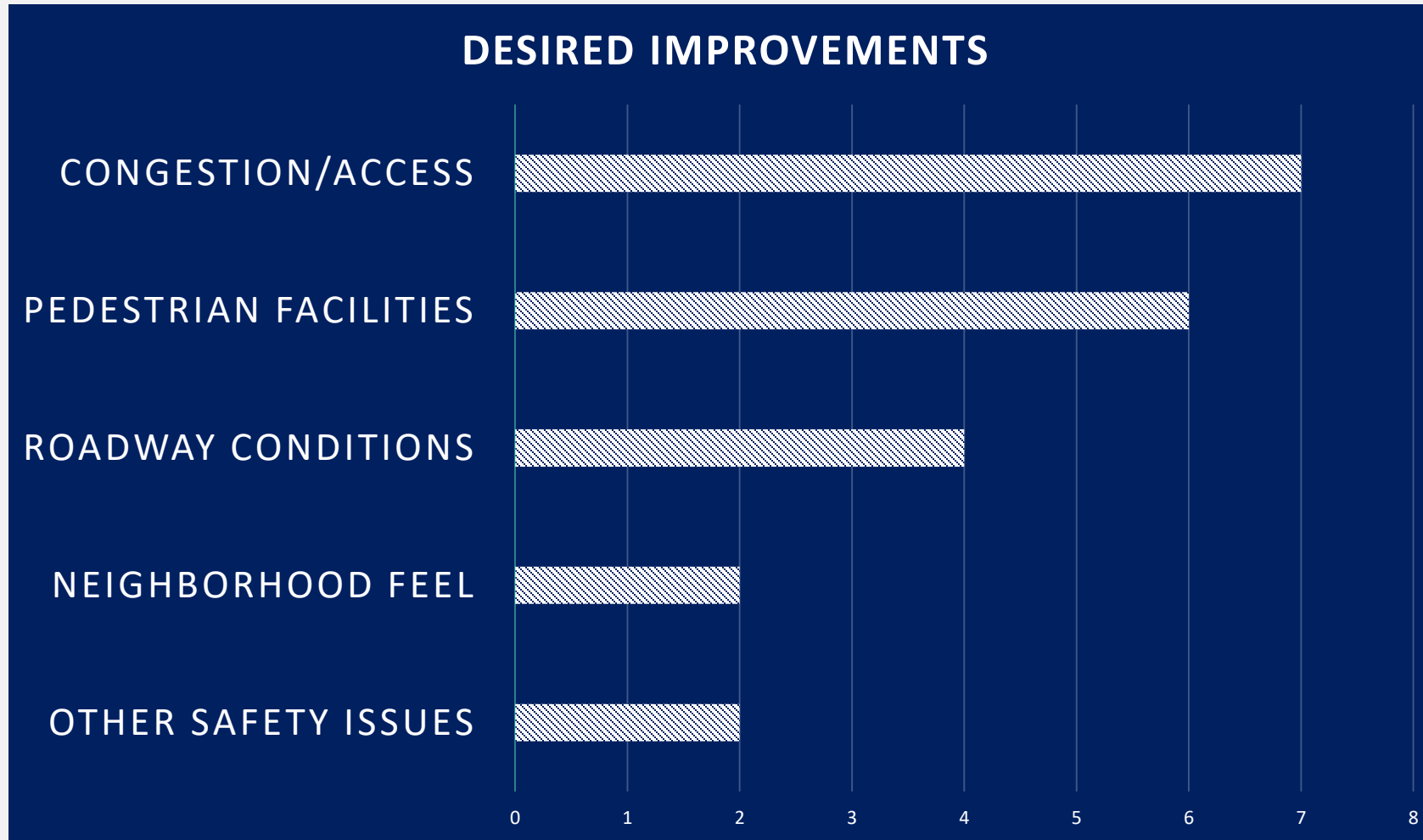
# Public Workshop Feedback



# Public Workshop Feedback



# Public Workshop Feedback



# Build A Street Activity



# Build A Street Activity





# Build A Street Activity



# Build A Street Activity



# Common Elements from Workshop

Widen Road / Add Turn Lanes

Pedestrian Facilities on Both Sides

Buffer Space between Cars/Trucks &  
Other Users

Bus Shelters / Bus Pull-off Areas

Neighborhood Feel & Aesthetic  
Features (Lighting / Landscaping)



# Concepts Considered

- Off-Alignment Improvements
  - Northern Bypass
  - Additional Connections to Route 143
  - Bicycle / Pedestrian Trail Alternatives
- Improve Pocahontas Trail along Existing Alignment
  - Turn Lanes
  - Pedestrian / Bicycle Facilities
  - Create the Desired “Neighborhood” Feel

# Illustrative Concepts

- First step in trying to implement the vision we heard from the community
- Preliminary Typical Sections and Alignments – dimensions are flexible
- Cover a range of scenarios – but not all possible options
- Provide a sense for the scale of improvements and magnitude of potential impacts

# Illustrative Concepts

- Base options for the corridor
- We will build off these to incorporate additional improvements
  - Bus shelters
  - Bus Pull-offs
  - Crosswalk Locations
  - Intersection Improvements
- Enhance these to include lighting, landscaping and other features

# Illustrative Concepts

- Remember: The goal is define the vision for the corridor (what specific elements the community wants and need). We will then need to prioritize and identify smaller projects which can be implemented over time, building up to this overall vision.

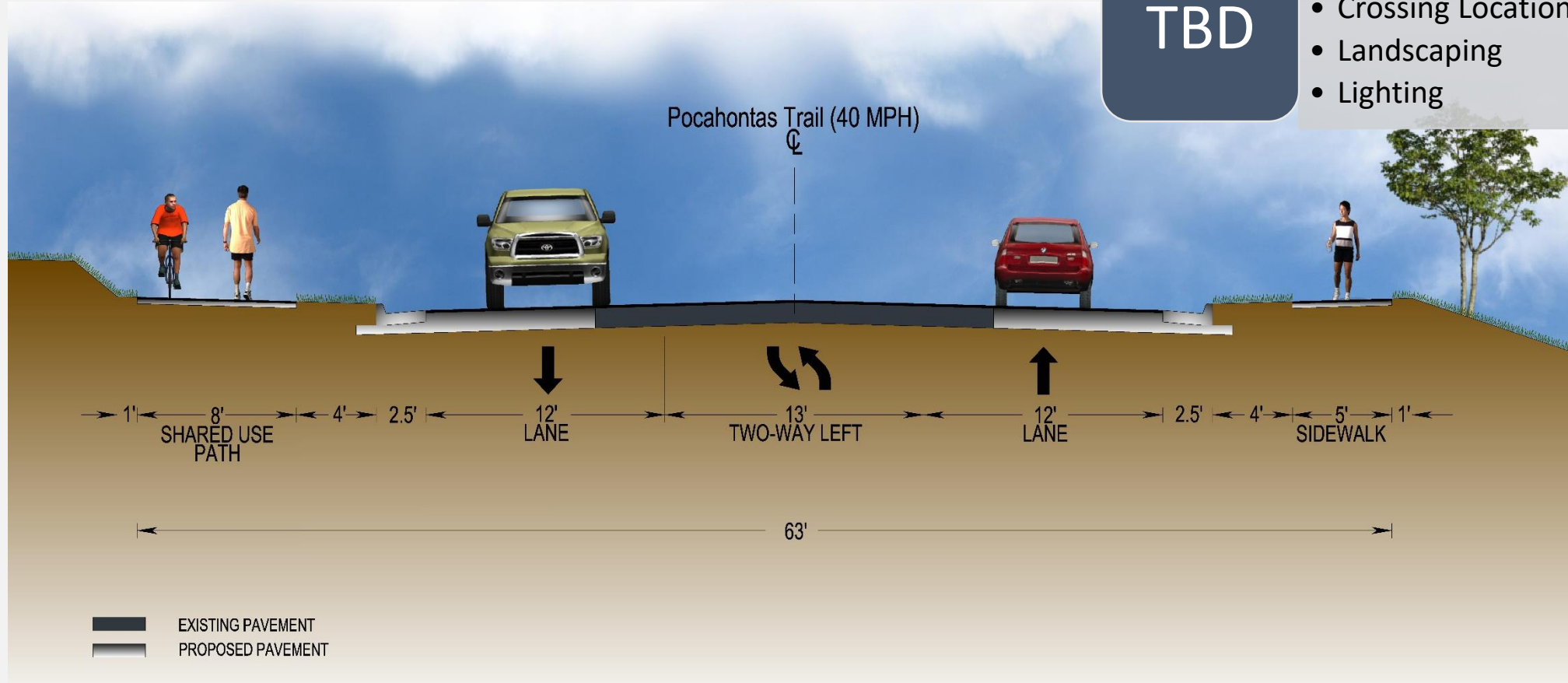
# 3 Lane with Shared Use Path Conceptual Typical Sections

Yes

- Center Turn Lane
- Pedestrian Facilities on Both Sides
- Buffer Space

TBD

- Bus Shelters / Bus Pullofs
- Crossing Locations
- Landscaping
- Lighting



# 3-Lane with Bike Lanes Conceptual Typical Section

Yes

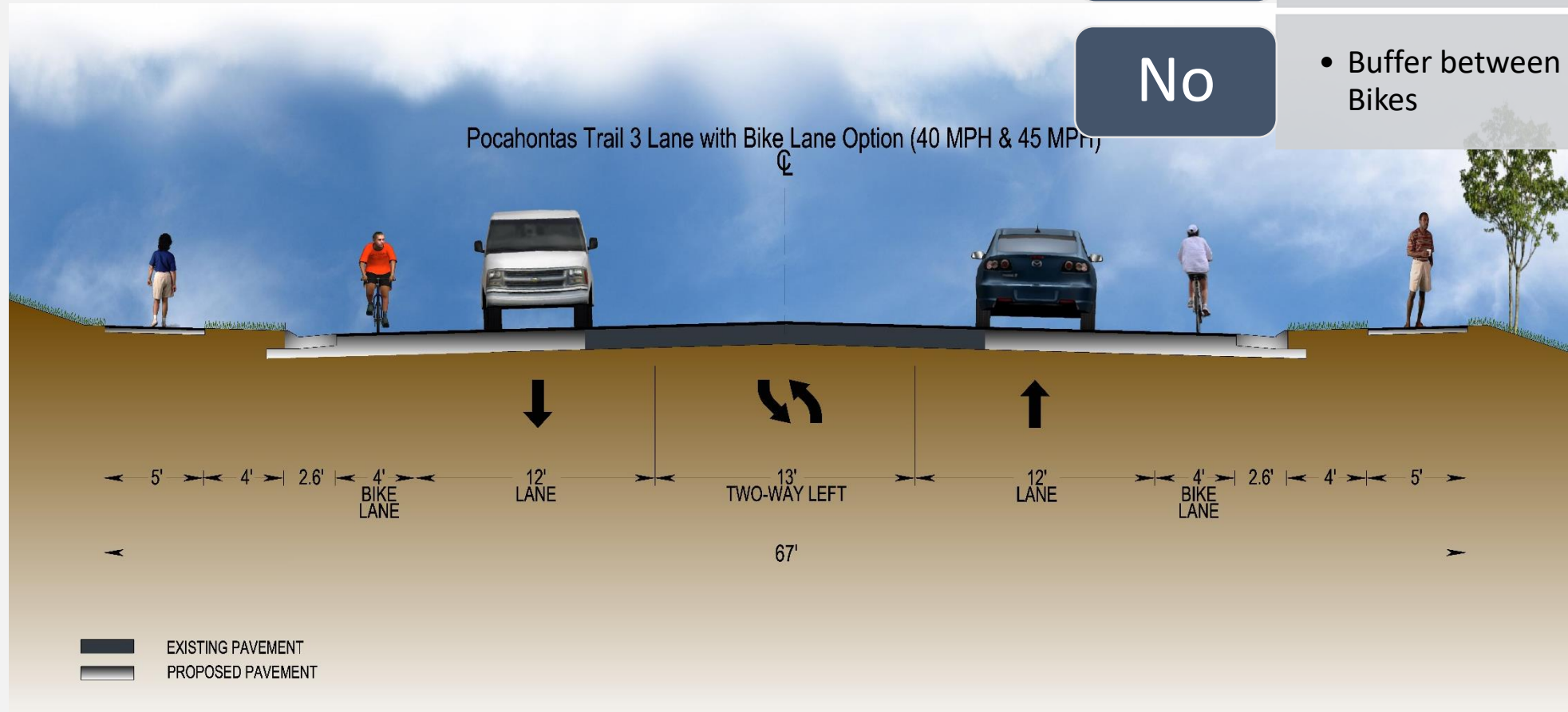
- Center Turn Lane
- Pedestrian Facilities on Both Sides

TBD

- Bus Shelters / Bus Pullofs
- Crossing Locations
- Landscaping & Lighting

No

- Buffer between Cars and Bikes



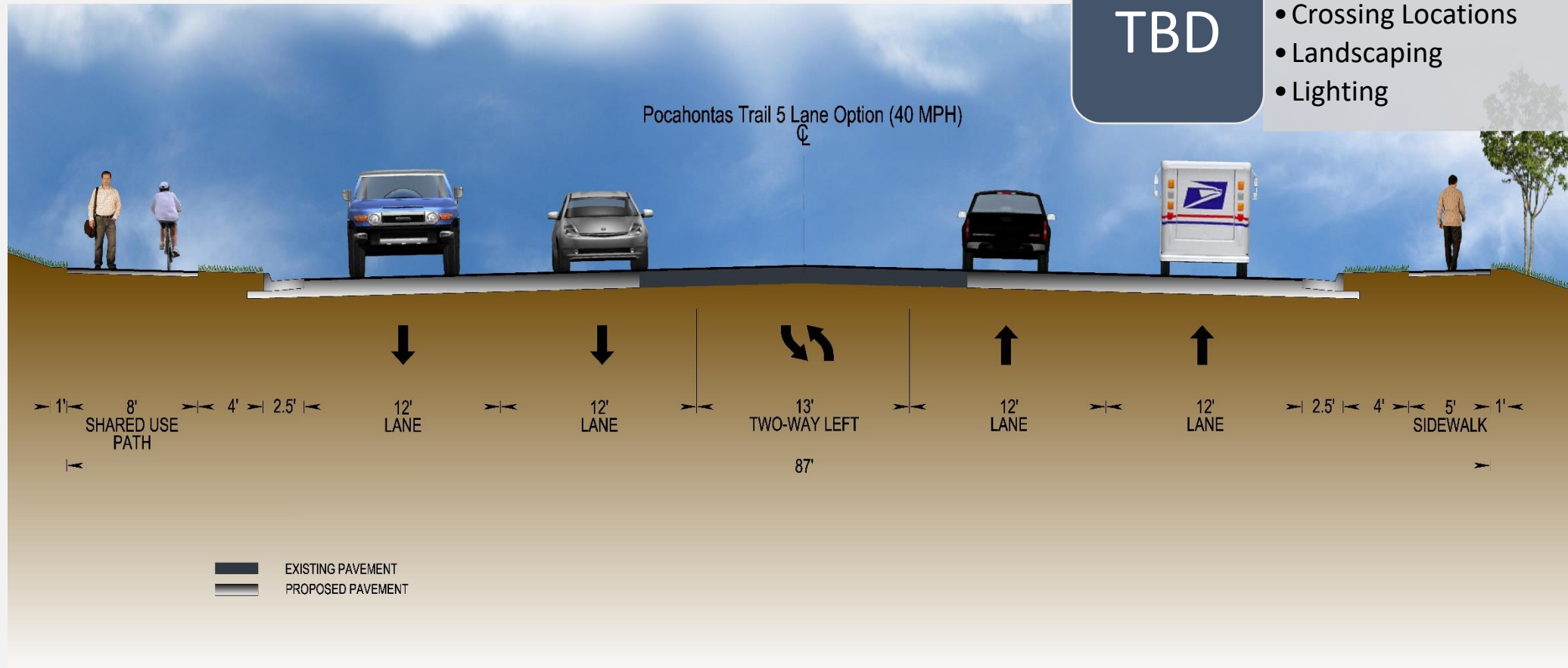
# 5-Lane with Shared Use Path Conceptual Typical Section

Yes

- Additional Through Lanes
- Center Turn Lane
- Pedestrian Facilities on Both Sides
- Buffer Space

TBD

- Bus Shelters / Bus Pullofs
- Crossing Locations
- Landscaping
- Lighting



# Comparison of Options

		3-Lane with Shared Used Path	3-Lane with Bike Lanes	5-Lane with Shared Use Path
Vehicular Enhancements	Center Turn Lane	✓	✓	✓
	Additional Through Lanes	✗	✗	✓
Non-Vehicular Enhancements	Pedestrian/Bicycle Facilities	✓	✓	✓
	Pedestrian crossing distance*	42'	50'	66'
Safety	Separation Between Modes	✓	✗	✓
	Access for Emergency Vehicles	✓	✓	✓
Aesthetics	Landscaping / Lighting	✓	✓	✓
	Neighborhood Feel	✓	✓	✗
Right-of-Way	ROW Width*	63'	68'	87'
	Parcels Impacted - Partial (Total)	66 (3)	69 (4)	88 (11)
		* = Dimensions are preliminary for demonstrative purposes only		





- Continue Refining Improvement Concepts
- Steering Committee Meeting #3
  - January 18, 4-6 PM (Abram Frink Jr. Community Center)
- Public Workshop #2 – January 24, 2018
  - 6:30 – 8 PM (Little Zion Baptist Church)

# Public Workshop #2 – January 24, 2018

## Outreach Strategies:

- Flyers
- Door Hangers
- Website Email Updates
- WATA Posters

## Potential Activities:

- Review of Concepts
- Interactive Feedback (Crossing Locations, Bus Pullofs)
- Visual Preference Surveys
- Priority Rankings

### CONCERNED ABOUT TRAFFIC AND SAFETY ON POCAHONTAS TRAIL?

#### We Need Your Help

Be a part of the solution for future transportation improvements. Come to our next workshop and learn more about a study underway on these issues. Get informed about potential improvement concepts, give input and help create a vision for the corridor's future.

**Public Workshop**  
Wednesday, January 24, 2018  
6:30 – 8:00 PM

Little Zion Baptist Church  
8625 Pocahontas Trail  
Williamsburg, VA

*Light refreshments will be served*

#### Want to Learn More?

<http://www.jamescitycountyva.gov/PocTrailStudy>

#### Have Questions or Comments?

Email [planning@jamescitycountyva.gov](mailto:planning@jamescitycountyva.gov)

or

call 757-253-6685



### CONCERNED ABOUT TRAFFIC AND SAFETY ON POCAHONTAS TRAIL?

Be part of the solution for future transportation improvements. Based on feedback from the public at our previous workshop, we have developed several preliminary improvement concepts. Join us at our next workshop to learn about these concepts, provide feedback, and help shape the vision for the corridor's future.

Wednesday, January 24, 2018, 6:30 p.m. - 8:00 p.m.

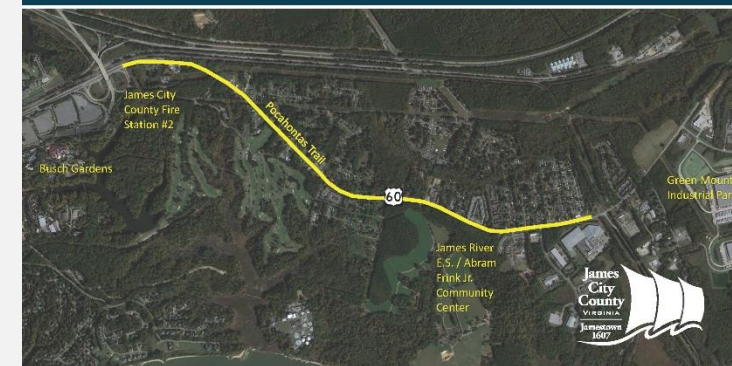
Little Zion Baptist Church  
8625 Pocahontas Trail | Williamsburg, VA 23185

*\*Light refreshments will be served*

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Questions or comments?

Email [planning@jamescitycountyva.gov](mailto:planning@jamescitycountyva.gov) or call 757-253-6685





Study Website:

<http://www.jamescitycountyva.gov/PocTrailStudy>

Email: [planning@jamescitycounty.gov](mailto:planning@jamescitycounty.gov)

Call: 757-253-6685

