

A G E N D A
JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS
REGULAR MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
January 9, 2018
5:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. CONSENT CALENDAR

1. Minutes Adoption

D. PUBLIC HEARING(S)

1. Easement Abandonment - 1100 Eaglescliffe Vicinity - Eaglescliffe I Condominium - Building 1

E. BOARD CONSIDERATION(S)

F. BOARD REQUESTS AND DIRECTIVES

G. GENERAL MANAGER'S UPDATE

H. ADJOURNMENT

1. Adjourn until 5 p.m. on February 13, 2018 for the Regular Meeting

ITEM SUMMARY

DATE: 1/9/2018

TO: The Board of Directors

FROM: Teresa J. Fellows, Deputy Secretary

SUBJECT: Minutes Adoption

ATTACHMENTS:

	Description	Type
	121217BOD-Minutes	Minutes

REVIEWERS:

Department	Reviewer	Action	Date
Economic Development Authority	Fellows, Teresa	Approved	12/28/2017 - 11:00 AM

MINUTES
JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS
REGULAR MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
December 12, 2017
5:00 PM

A. CALL TO ORDER

B. ROLL CALL

John J. McGlennon, Roberts District
P. Sue Sadler, Stonehouse District
Michael J. Hipple, Powhatan District
Kevin D. Onizuk, Jamestown District
Ruth M. Larson, Chairman, Berkeley District

Bryan J. Hill, Secretary to the Board
Adam R. Kinsman, County Attorney
M. Douglas Powell, General Manager

C. CONSENT CALENDAR

A motion to Approve was made by John McGlennon and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, McGlennon, Onizuk, Sadler, Larson

1. Minutes Adoption - November 14, 2017 Regular Meeting
2. Contract Award - Closed Circuit Television Inspection of Cross Country Gravity Sanitary Sewer Pipes

D. PUBLIC HEARING(S)

None

E. BOARD CONSIDERATION(S)

None

F. BOARD REQUESTS AND DIRECTIVES

None

G. GENERAL MANAGER'S UPDATE

Mr. Powell stated that the Virginia Marine Resources Commission, at its meeting earlier in the day, approved the permit application for the proposed water treatment

facility at the Chickahominy Riverfront Park as part of its Consent Calendar. He commented that the process is not complete, the U. S. Army Corps of Engineers approval is still needed; however, this was a big step forward in that process. He expressed his gratitude to Mr. Hill for all of his support in this effort and also to the JCSA staff, especially Mr. Michael Vergakis, Chief Water Engineer. He also expressed his gratitude to the Department of Environmental Quality (DEQ) for its help in moving through this process, particularly Mr. David Paylor, Director and Mr. Scott Kudlas, Office of Water Supply. He commented that the next step is the U. S. Army Corps of Engineers and then approval from the local Chesapeake Bay Board.

Ms. Larson thanked Mr. Powell for his work.

Mr. Hill referenced a meeting in October 2014 between he, Mr. Powell, Mr. Vergakis and Mr. Kinsman and commented great job to everyone involved.

H. ADJOURNMENT

1. Adjourn until 4 p.m. on January 2, 2018 for the Organizational Meeting

A motion to Adjourn was made by John McGlennon and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, McGlennon, Onizuk, Sadler, Larson

At approximately 9:14 p.m., Ms. Larson adjourned the Board of Directors.

Deputy Secretary

ITEM SUMMARY

DATE: 1/9/2018

TO: The Board of Directors

FROM: M. Douglas Powell, General Manager

SUBJECT: Easement Abandonment - 1100 Eaglescliffe Vicinity - Eaglescliffe1 Condominium - Building 1

ATTACHMENTS:

	Description	Type
☐	Memo	Cover Memo
☐	Resolution	Resolution

REVIEWERS:

Department	Reviewer	Action	Date
James City Service Authority	Powell, Doug	Approved	12/21/2017 - 3:58 PM
Publication Management	Burcham, Nan	Approved	12/21/2017 - 4:21 PM
Legal Review	Kinsman, Adam	Approved	12/22/2017 - 3:00 PM
Board Secretary	Fellows, Teresa	Approved	12/28/2017 - 11:16 AM
Board Secretary	Purse, Jason	Approved	1/2/2018 - 1:52 PM
Board Secretary	Fellows, Teresa	Approved	1/2/2018 - 1:54 PM

MEMORANDUM

DATE: January 9, 2018

TO: The Board of Directors

FROM: M. Douglas Powell, General Manager, James City Service Authority

SUBJECT: Easement Abandonment - 1100 Eaglescliffe Vicinity - Eaglescliffe 1 Condominium - Building 1

Eaglescliffe 1 Condominium Owners Association, owner of the property at 1100 Eaglescliffe, has requested the James City Service Authority (JCSA) abandon 1,097 square feet or 0.025 acres of a 20-foot-wide JCSA water easement on the west side of the property along Ashford Minor and the vicinity of 1104 Eaglescliffe and 1103 Eaglescliffe. The portion of the easement requested for extinguishment is no longer needed by JCSA because the fire hydrant and water meters were located elsewhere.

Staff recommends that the Board approve the attached resolution authorizing the General Manager to sign the necessary documents to quitclaim the easement as requested and depicted on the attached plat dated January 29, 2008, prepared by AES Consulting Engineers.

MDP/nb
Eaglescliffe-mem

Attachment

RESOLUTION

EASEMENT ABANDONMENT - 1100 EAGLESCLIFFE VICINITY -

EAGLESCLIFFE 1 CONDOMINIUM - BUILDING 1

WHEREAS, Eaglescliffe 1 Condominium Owners Association, owner of the property at 1100 Eaglescliffe at Eaglescliffe Condominium, has requested that the James City Service Authority (JCSA) abandon 1,097 square feet or 0.025 acre of a 20-foot-wide JCSA water easement on the western side of the property along Ashford Minor and the vicinity of 1104 Eaglescliffe and 1103 Eaglescliffe as defined on a plat recorded as Instrument No. 080003907 in the City of Williamsburg and County of James City Circuit Court.

WHEREAS, the portion of the easement requested for extinguishment is no longer needed by JCSA because the fire hydrant and water meters were located elsewhere.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby authorizes the General Manager to sign the necessary documents to abandon the easement as described.

P. Sue Sadler
Chairman, Board of Directors

ATTEST:

Teresa J. Fellows
Deputy Secretary to the Board

	VOTES		
	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
MCGLENNON	_____	_____	_____
SADLER	_____	_____	_____
HIPPLE	_____	_____	_____
ICENHOUR	_____	_____	_____
LARSON	_____	_____	_____

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 9th day of January, 2018.

Eaglescliffe-res

ITEM SUMMARY

DATE: 1/9/2018

TO: The Board of Directors

FROM: Teresa J. Fellows, Deputy Secretary

SUBJECT: Adjourn until 5 p.m. on February 13, 2018 for the Regular Meeting

REVIEWERS:

Department	Reviewer	Action	Date
Board Secretary	Fellows, Teresa	Approved	12/28/2017 - 11:00 AM