

**A G E N D A**  
**JAMES CITY COUNTY BOARD OF SUPERVISORS**  
**WORK SESSION**  
**County Government Center Board Room**  
**101 Mounts Bay Road, Williamsburg, VA 23185**  
**June 26, 2018**  
**4:00 PM**

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**A. CALL TO ORDER**

**B. ROLL CALL**

**C. BOARD DISCUSSIONS**

1. Stormwater Program Advisory Committee Report to the Board of Supervisors
2. Business License Billing Discussion
3. PDR Presentation

**D. CLOSED SESSION**

1. Consultation with legal counsel employed by a public body regarding specific legal matters requiring the provision of legal advice, pursuant to Section 2.2-3711 (A)(8) of the Code of Virginia and pertaining to the Settlers Market Bond Matter
2. Consultation with legal counsel employed by a public body regarding specific legal matters requiring the provision of legal advice; in particular, revisions to attendance policies applicable to County boards and commissions pursuant to Section 2.2-3711 (A)(8) of the Code of Virginia
3. Consideration of a personnel matter, the appointment of individuals to County Boards and/or Commissions pursuant to Section 2.2-3711 (A)(1) of the Code of Virginia and pertaining to the Economic Development Authority and the Williamsburg Regional Library Board of Directors

**E. ADJOURNMENT**

1. Adjourn until 5 p.m. on July 10, 2018 for the Regular Meeting

**ITEM SUMMARY**

DATE: 6/26/2018

TO: The Board of Supervisors

FROM: Frances C. Geissler, Director, Stormwater Division

SUBJECT: A report of the Stormwater Program Advisory Committee to the Board

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**ATTACHMENTS:**

	Description	Type
📎	Power Point Presentation	Presentation

**REVIEWERS:**

Department	Reviewer	Action	Date
Stormwater	Geissler, Fran	Approved	6/8/2018 - 9:23 AM
General Services	Boone, Grace	Approved	6/8/2018 - 10:26 AM
Publication Management	Daniel, Martha	Approved	6/8/2018 - 11:09 AM
Legal Review	Kinsman, Adam	Approved	6/8/2018 - 2:11 PM
Board Secretary	Fellows, Teresa	Approved	6/11/2018 - 1:13 PM
Board Secretary	Purse, Jason	Approved	6/20/2018 - 11:06 AM
Board Secretary	Fellows, Teresa	Approved	6/20/2018 - 11:08 AM

# Report to the Board of Supervisors



Stormwater Program  
Advisory Committee (SPAC)

June 26, 2018  
Work Session

# Overview



- Working hard for our Community.
- Assisting neighborhoods & HOAs.
- Accomplishing high profile, high payback projects.
- Seeing long term results
  - reduced runoff pollution in County waterways.



*Fish Consumption Advisory  
Jamestown Marina*

# Assistance & Advice



*BMP Maintenance Workshop 2016  
Colonial Heritage Clubhouse*

- Prioritize stormwater capital projects.
- Address drainage, flood mitigation & water quality.
- Prioritize public outreach efforts.
- Speak to community groups, help with events.

# Public Outreach



- JCC & Community liaison
- Community events
- Grant workshops
- BMP & drainage workshops
  - Topics:
    - Water pollution
    - Rain garden benefits
    - Our clean water heritage
    - Infrastructure maintenance



*EnviroScape Demonstration at Williamsburg Farmers Market, 2017*



# Technical Efforts



*Mill Creek Watershed Tour 2011*

- Develop *Clean Water Heritage* outreach program to meet MS4 Permit.
- Assess drainage, flood mitigation & water quality projects for effectiveness.
- Evaluate drainage maintenance conditions & recommended actions to Board.
- Provide input to the Chesapeake Bay & Bacteria TMDL Action Plans.
- Prioritize neighborhood grant applications annually.

# Summary

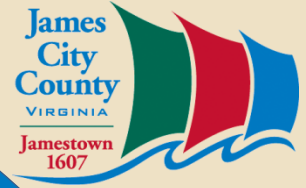
- The County's stormwater programs are making progress.
  - Exceeding Goals
- Consistent positive feedback from public.
- Many challenges ahead!



*Fishing at Chickahominy Riverfront Park*



# Questions?



*Chesapecten Jeffersonius*  
*The Jefferson Scallop*

Darren R. Curtis; Chairman  
[dcurtis@djginc.com](mailto:dcurtis@djginc.com)  
[Stormwater@jamescitycountyva.gov](mailto:Stormwater@jamescitycountyva.gov)

[jamescitycountyva.gov/stormwater](http://jamescitycountyva.gov/stormwater)

**ITEM SUMMARY**

DATE: 6/26/2018

TO: The Board of Supervisors

FROM: Jenni Tomes, James City County Treasurer

SUBJECT: Business License Billing Discussion

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**REVIEWERS:**

Department	Reviewer	Action	Date
Board Secretary	Fellows, Teresa	Approved	6/20/2018 - 11:12 AM

**ITEM SUMMARY**

DATE: 6/26/2018

TO: The Board of Supervisors

FROM: Jason Purse, Assistant County Administrator

SUBJECT: PDR Presentation

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**ATTACHMENTS:**

	Description	Type
	Presentation	Presentation

**REVIEWERS:**

Department	Reviewer	Action	Date
Board Secretary	Fellows, Teresa	Approved	6/20/2018 - 11:07 AM



# Purchase of Development Rights

Work Session: June 26, 2018

# History-PDR



- PDR –created by ordinance on Nov 27, 2001 and first funded in FY2002 with \$1 million in “seed” money.
- In the FY2003-2004 budget document, it was noted that for FY 03-07, one-penny would be proposed to fund the PDR program in the budget.
- A \$20 million dollar bond referendum was approved by voters and included in the FY07-08 budget.
- During FY2011, the Board discontinued funding the PDR program.



# History-Greenspace



- The Greenspace Fund originated on April 24, 1996
- In its FY1997 budget, \$300,000 was listed in the budget for “Greenspace”
- The FY 1998 budget document explained that the Greenspace fund would represent one cent on the real estate tax.”
- Greenspace funding was eliminated in the FY 2009 budget, but it was anticipated that dedicated funding for it would begin again in FY 11.

# Overview



## Current Information:

- County Code Section 16A
- PDR Committee
- Funding-\$365,965



# Code Overview



PDR Committee-  
5 members

## Duties-

- (1) Promote the program, by providing educational materials to the public and conducting informational meetings.
- (2) Review the ranking of applications recommended by the administrator
- (3) Annually review the program's eligibility and ranking criteria and recommend to the administrator any changes needed to maintain the program's consistency with the comprehensive plan



# Code Overview



(1) Establishing a program enabling the county to acquire conservation easements voluntarily offered by owners to serve as one means of assuring that James City County's resources are protected and efficiently used;

(2) Establishing and preserving open-space and the rural character of the county;

(3) Preserving farm and forest land;

(4) Conserving and protecting water resources and environmentally sensitive lands, waters and other natural resources;



# Code Overview



(5) Conserving and protecting biodiversity and wildlife and aquatic habitat;

(6) Assisting in shaping the character and direction of the development of the community;

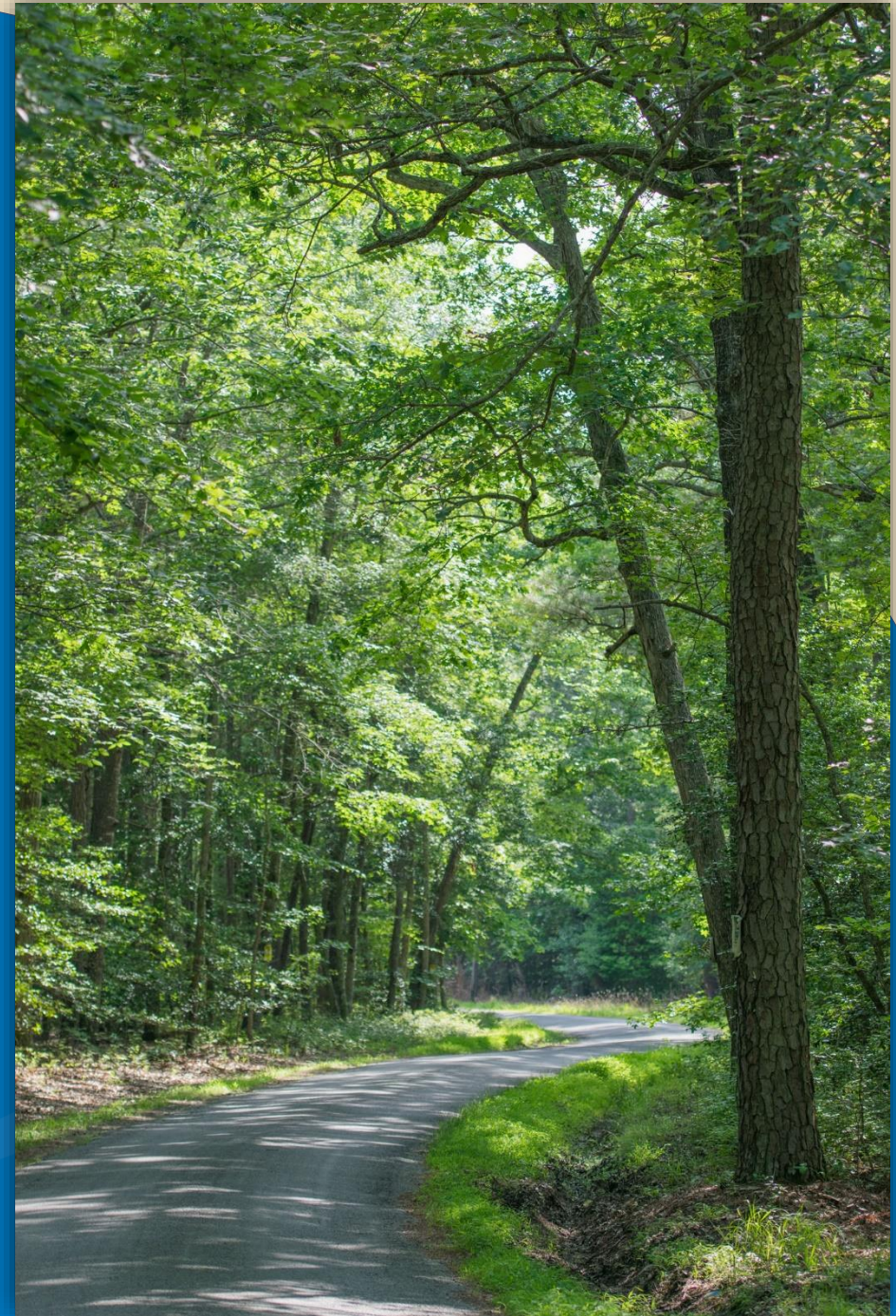
(7) Improving the quality of life for the inhabitants of the county; and

(8) Promoting recreation and tourism through the preservation of scenic and historical resources



# Examples - PDR

- 12 agreements
- Approx. 730 acres
- Forge Road, Rochambeau Drive, Bush Neck



# Examples – Greenspace



- 27 agreements
- Approx. 1333 acres
- Mainland Farm, Exxon property, Route 5 buffers, Chickahominy Riverfront Park





# Tools Summary

- PDR
- Greenspace
- Agricultural and Forestal Districts
- Zoning Regulations



**ITEM SUMMARY**

DATE: 6/26/2018

TO: The Board of Supervisors

FROM: Adam R. Kinsman, County Attorney

SUBJECT: Consultation with legal counsel employed by a public body regarding specific legal matters requiring the provision of legal advice, pursuant to Section 2.2-3711 (A)(8) of the Code of Virginia and pertaining to the Settlers Market Bond Matter

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**REVIEWERS:**

Department	Reviewer	Action	Date
Board Secretary	Fellows, Teresa	Approved	6/20/2018 - 11:56 AM

**ITEM SUMMARY**

DATE: 6/26/2018

TO: The Board of Supervisors

FROM: Adam R. Kinsman, County Attorney

SUBJECT: Consultation with legal counsel employed by a public body regarding specific legal matters requiring the provision of legal advice; in particular, revisions to attendance policies applicable to County boards and commissions pursuant to Section 2.2-3711 (A)(8) of the Code of Virginia

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**REVIEWERS:**

Department	Reviewer	Action	Date
Economic Development Authority	Fellows, Teresa	Approved	6/20/2018 - 11:58 AM



**ITEM SUMMARY**

DATE: 6/26/2018

TO: The Board of Supervisors

FROM: William C. Porter, Interim County Administrator

SUBJECT: Consideration of a personnel matter, the appointment of individuals to County Boards and/or Commissions pursuant to Section 2.2-3711 (A)(1) of the Code of Virginia and pertaining to the Economic Development Authority and the Williamsburg Regional Library Board of Directors

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**ATTACHMENTS:**

Description	Type
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**REVIEWERS:**

Department	Reviewer	Action	Date
Board Secretary	Fellows, Teresa	Approved	6/20/2018 - 12:04 PM

**ITEM SUMMARY**

DATE: 6/26/2018

TO: The Board of Supervisors

FROM: Teresa J. Fellows, Deputy Clerk

SUBJECT: Adjourn until 5 p.m. on July 10, 2018 for the Regular Meeting

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**REVIEWERS:**

Department	Reviewer	Action	Date
Board Secretary	Fellows, Teresa	Approved	6/20/2018 - 2:55 PM