A G E N D A
JAMES CITY COUNTY BOARD OF SUPERVISORS
WORK SESSION
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
November 27, 2018
4:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. BOARD DISCUSSIONS

1. Meeting with State Legislators
2. Proposed Ordinance Revisions
3. Recycling Update

D. BOARD REQUESTS AND DIRECTIVES

E. CLOSED SESSION

F. ADJOURNMENT

1. Adjourn until 8:30 a.m. on December 6, 2018 for the Joint Meeting with WJCC School Board and the Williamsburg City Council at the Stryker Building

AGENDA ITEM NO. C.1.

ITEM SUMMARY

DATE: 11/27/2018

TO: The Board of Supervisors

FROM: Adam R. Kinsman, County Attorney

SUBJECT: Meeting with State Legislators

ATTACHMENTS:

	Description	Type
🗋	2019 JCC Legislative Program - Adopted	Exhibit

REVIEWERS:

Department	Reviewer	Action	Date
Board Secretary	Fellows, Teresa	Approved	11/19/2018 - 10:30 AM

JAMES CITY COUNTY
2019 LEGISLATIVE PROGRAM

Part I. Legislation Introduced on Behalf of the County

1-1. AMEND THE JAMES CITY COUNTY CHARTER TO ADD § 7.5 TO ALLOW JAMES CITY COUNTY TO REGULATE INOPERATIVE MOTOR VEHICLES PURSUANT TO VIRGINIA CODE § 15.2-905 ON LOTS EQUAL TO OR LESS THAN TWO ACRES.

James City County requests an amendment to its Charter to allow it to regulate inoperative motor vehicles under the provisions of § 15.2-905 only on lots equal to or less than two (2) acres. All other lots would be regulated under the current provisions set forth in Virginia Code § 15.2-904.

1-2. AMEND VIRGINIA CODE § 15.2-2242 TO ALLOW LOCALITIES THE OPTION OF INCREASED PROTECTION AGAINST DEVELOPERS WHO HAVE NOT MET ALL PREVIOUS LAND DEVELOPMENT OBLIGATIONS.

James City County requests an amendment of Virginia Code § 15.2-2242 to permit all localities the option of disallowing personal, corporate, or property bonds to secure the completion of public facilities for developers who have not met all previous land development obligations. In addition, the County desires the ability to increase its allowance for estimated administrative costs, inflation, and potential damage to existing roads or utilities be greater than 25% of the estimated construction costs, but not exceeding 50% of the estimated construction costs.

Currently, this ability is only given to localities operating under the Urban County Executive form of government.[1]

1-3. AMEND VIRGINIA CODE § 15.2-2241.A.5 TO ALLOW LOCALITIES TO PROHIBIT CERTAIN DEVELOPERS FROM RECORDING REMAINING SECTIONS OF A SUBDIVISION IF PREVIOUS LAND DEVELOPMENT OBLIGATIONS REMAIN UNMET.

James City County requests an amendment of Virginia Code § 15.2-2241.A.5 to allow localities the ability to prohibit developers who have not met previous land development obligations from recording remaining sections of a subdivision.

1-4. AMEND VIRGINIA CODE § 15.2-2259 TO ALLOW THE PLANNING COMMISSION OR OTHER AGENT TO WITHHOLD ACTION ON A SUBDIVISION PLAT IF DEVELOPMENT OBLIGATIONS FOR PRIOR RECORDED SECTIONS REMAIN UNMET.

James City County requests the amendment of Virginia Code § 15.2-2259 to allow the local planning commission or other agent to withhold action when a proposed plat represents a section

[1] Va. Code § 15.2-851.1.A

of a valid preliminary subdivision plan and land development obligations for prior recorded sections of that preliminary subdivision plan have not been satisfied in accordance with all development agreements.

1-5. AMEND VIRGINIA CODE §§ 3.2-6540 AND 3.2-6540.1 TO PERMIT COURTS TO ORDER RESTITUTION FOR EMOTIONAL DISTRESS IN ADDITION TO ACTUAL DAMAGES CAUSED BY DANGEROUS OR VICIOUS DOGS.

James City County requests the amendment of Virginia Code §§ 3.2-6540 and 3.2-6540.1 to permit courts to order restitution for emotional distress caused by the actions of a dangerous or vicious dog.

1-6. AMEND TITLE 3.2 OF THE VIRGINIA CODE TO PERMIT LOCALITIES TO REQUIRE THAT, WHILE THEY ARE OUTSIDE, ALL DOGS BE CONTAINED IN AN ENCLOSURE APPROPRIATE TO THEIR SIZE AND STRENGTH.

1-7. AMEND TITLE 3.2 OF THE VIRGINIA CODE TO PERMIT LOCALITIES TO IMPOSE CIVIL FINES UPON OWNERS OF DOGS WHO ALLOW THE DOGS TO ROAM IN PACKS OF TWO DOGS OR MORE WHILE OFF THE OWNER'S PROPERTY, EXEMPTING DOGS USED FOR LAWFUL HUNTING ACTIVITY.

JAMES CITY COUNTY
2019 LEGISLATIVE PROGRAM

Part II. Position/Legislation Supported by the County

2-1. IMPACT FEES

The County strongly urges the General Assembly to revise existing impact fee laws to encourage the use of statutorily-calculated impact fees in lieu of cash proffers.

2-2. PROFFERS

The County strongly urges the General Assembly to repeal Virginia Code § 15.2-2303.4. In the alternative, the County urges the General Assembly to broaden the areas defined in Virginia Code § 15.2-2303.4 that may be covered by a small area comprehensive plan.

2-3. UNDERGROUND ELECTRIC UTILITIES

The County urges the General Assembly to revise applicable State Corporation Commission laws, rules, and regulations to require Dominion Energy to place new, relocated, replaced, or improved electric distribution lines underground.

2-4. HOUSE BILL 1615

The County supports House Bill 1615, which seeks to change the primary date from the second to the third Tuesday in June.

2-5. INCREASED FUNDING FOR VIRGINIA DEPARTMENT OF EMERGENCY MANAGEMENT

The County supports increased funding for the Virginia Department of Emergency Management without negatively affecting the Emergency Management Performance Grant to localities.

2-6. STATE FUNDING FOR TOURISM

The County urges the General Assembly to increase funding for the Virginia Tourism Corporation ("VTC") to promote tourism in Virginia generally, and the Historic Triangle in particular.

2-7. SUPPORT WIDENING OF I-64 TO 295

James City County supports the immediate widening of I-64 to 295 given the volumes of traffic and the burden on the County's Emergency Responders.

2-8. MAINTENANCE OF NEW AND EXISTING SECONDARY ROADS

James City County opposes any legislation that would transfer to counties the responsibilities to construct, maintain or operate new or existing roads. Should such transfer of responsibilities occur, the state must provide continuing funding for the costs incurred by the localities.

2-9. APPLICATION OF TRANSIENT OCCUPANCY TAX TO TRAVEL COMPANIES AND INTERNET SALES

James City County supports a clarification of Virginia Code § 58.1-3819 et seq., to make sure that the transient occupancy tax applies to the entire amount charged for rooms by travel companies and on Internet sales regardless of any discounted rates paid by such companies for such rooms. This would provide equal taxing of room sales by Virginia businesses and Internet sales companies.

2-10. ENHANCE RAIL SERVICE ON THE PENINSULA AND TO RICHMOND

The County supports improving commuter rail system from Richmond through the Peninsula to connect urban centers for commuters and provide transportation alternatives for tourism.

2-11. SUPPORT THOMAS NELSON COMMUNITY COLLEGE IN ITS EFFORTS TO BUILD THE ADVANCED INTEGRATED MANUFACTURING (AIM) CENTER IN JAMES CITY COUNTY.

James City County was provided the Thomas Nelson Community College capital project requests to the state and supports the AIM Center being built on the James City County campus.

2-12. SUBSTANCE ABUSE AND MENTAL HEALTH TREATMENT

James City County supports maintaining State funding for mental health and substance abuse treatment in jails and juvenile detention facilities given the overwhelming percentage of adults and juveniles in the system diagnosed with mental health and/or substance abuse conditions.

2-13. TAX EQUITY BETWEEN CITIES AND COUNTIES

James City County supports equal taxing authority for cities and counties.

2-14. ALLOW ADVERTISEMENT OF REQUIRED PUBLIC NOTICES ON A LOCALITY'S WEBSITE AND THROUGH OTHER MEANS INSTEAD OF PUBLICATION IN A NEWSPAPER HAVING GENERAL CIRCULATION

James City County requests an amendment of Virginia Code § 15.2-107.1 to provide that wherever newspaper advertisement is required for public notices, a locality may instead publish such notice on its website and shall also provide, at the request of any citizen of the Commonwealth, notice by electronic or telephonic means or through the U.S. postal mail.

2-15. STATE FUNDING FOR PUBLIC EDUCATION, PRE-K, K-12 AND HIGHER EDUCATION

The County supports restoring the funding cuts made to pre-K and K-12 funding. In addition, the County supports restoring the funding cuts made to higher education which could cripple some of the most

prestigious higher education institutions in the world, including the College of William & Mary.

2-16. ADEQUATE FUNDING FOR PUBLIC LIBRARIES

James City County supports the State maintaining funding to public libraries to make sure that the State and the localities maintain their proportionate share of funding.

2-17. NO NEW STATE MANDATES AND ELIMINATE OR ADEQUATELY FUND EXISTING STATE MANDATES

James City County calls upon the General Assembly to oppose unfunded mandates and to reduce existing State mandates commensurate with any reduction in State funding to localities.

2-18. LEGISLATIVE PROGRAMS OF THE VIRGINIA MUNICIPAL LEAGUE, THE VIRGINIA ASSOCIATION OF COUNTIES AND THE VIRGINIA COALITION OF HIGH GROWTH COMMUNITIES

James City County supports the legislative programs of the Virginia Municipal League, the Virginia Association of Counties and the Virginia Coalition of High Growth Communities.

2-19. JAMES CITY COUNTY SUPPORTS CONTINUED FUNDING OF THE STORMWATER LOCAL ASSISTANCE FUNDS ("SLAF")

James City County supports providing continued state funding to the Department of Environmental Quality for Stormwater Local Assistance Funds.

2-20. STATE FUNDING FOR MANDATED SERVICES PROVIDED BY COMMUNITY SERVICES BOARDS

James City County supports Colonial Behavioral Health in its mission to provide needed services to individuals and families affected by mental illness, intellectual disabilities and substance use disorders and encourages the General Assembly to adequately fund state mandated services and programs for all Community Services Boards; in particular, James City County requests that any adjustments to funding related to Medicare expansion not disproportionately impact Colonial Behavioral Health.

2-21. NONPARTISAN REDISTRICTING.

James City County supports nonpartisan redistricting at the state and local levels.

AGENDA ITEM NO. C.2.

ITEM SUMMARY

DATE:	11/27/2018
TO:	The Board of Supervisors
FROM:	Heath Richardson, Planning Commission Chair and Jack Haldeman, Policy Committee Chair
SUBJECT:	Proposed Ordinance Revisions

ATTACHMENTS:

	Description	Type
🗋	Memorandum	Cover Memo
🗋	Section 24-23 of the Zoning Ordinance	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Development Management	Holt, Paul	Approved	11/9/2018 - 1:34 PM
Publication Management	Burcham, Nan	Approved	11/9/2018 - 1:37 PM
Legal Review	Kinsman, Adam	Approved	11/13/2018 - 5:48 PM
Board Secretary	Fellows, Teresa	Approved	11/19/2018 - 8:59 AM
Board Secretary	Purse, Jason	Approved	11/19/2018 - 10:57 AM
Board Secretary	Fellows, Teresa	Approved	11/20/2018 - 4:41 PM

M E M O R A N D U M

DATE: November 27, 2018

TO: The Board of Supervisors

FROM: Heath Richardson, Planning Commission Chair
Jack Haldeman, Policy Committee Chair
Paul D. Holt, III, Director of Community Development and Planning

SUBJECT: Proposed Ordinance Revisions

This work session provides an opportunity for the Policy Committee and staff to share information with the Board of Supervisors and to obtain the Board's guidance on the development of various work program items.

I. Potential Ordinance Amendments to Address Master Plan Consistency Determinations

At its May 22, 2018 work session, the Board of Supervisors asked the Commission to consider limiting the number of residential dwelling units that could be transferred via a master plan consistency determination that is made under Section 24-23 of the Zoning Ordinance.

Summary:

Currently, Section 24-23 of the Zoning Ordinance states that final development plans may be approved after approval of a master plan by the Board of Supervisors. All final development plans shall be consistent with the master plan, but may deviate from the master plan if the Planning Director concludes that the development plan does not: significantly affect the general location or classification of housing units or buildings; significantly alter the distribution of recreation or open space areas; significantly affect the road layout; or, significantly alter the character of land uses or other features or conflict with any building conditions placed on the corresponding legislatively-approved case.

In the event the Planning Director determines that a proposed change would deviate from the approved master plan, the applicant may appeal the decision to the Development Review Committee (DRC).

The Policy Committee discussed this code section and possible revisions on July 10 and August 9 and has requested the Board provide input on the following options.

Options for Moving Forward:

Option 1: No Proposed Changes.

Option 2: Proposed Changes to the Ordinance for Master Plan Consistency Determinations.

a. Would the Board like to see all master plan consistency determination requests associated with proposed changes in residential unit location, count or type or just those deemed significant (i.e., for those master plan deviations requests that are deemed to not be significant, the

Ordinance currently allows for approval by the Planning Director without the need for review by the DRC and Planning Commission)?

b. Would the Board like to see all proposed residential master plan consistency determination requests that are significant or just those associated with certain proposed changes or transfers in dwelling units?

    1. For proposed changes in dwelling unit location, would the Board like to see requests associated with changes within a designated land bay or just those associated with proposals to move dwelling units to a different land bay or to a different location within the adopted master plan boundaries?

    2. For proposed changes in dwelling unit counts, would the Board like to see requests that increase or decrease unit counts over that shown on the master plan (as long as the dwelling unit caps in the adopted plan and Ordinance were not exceeded)?

    3. For proposed changes in dwelling unit type, would the Board like to see all such requests or just those associated with proposals to change from single-family detached to a non single-family detached type (i.e., changes from single-family detached to some other type of unit such as townhome or duplex)?

c. For master plan consistency determination requests associated with proposed changes in residential unit location, count or type, would the Board like to be a part of the process and have the final approval vote following a review and recommendation by the DRC and Planning Commission, or would the Board serve as an appellate body should such requests be denied by the DRC and Planning Commission?

Option 3: Special Considerations for Cluster Developments.

In the Land Use Chapter of the adopted Comprehensive Plan, Strategy and Action item LU 1.3 calls for using policy and Ordinance tools to ensure the provision of open space as part of development proposals and, in particular, to maintain or increase incentives for cluster development in exchange for additional open space that provides significant benefits to the community.

Accordingly, should the master plan consistency determination process be streamlined or otherwise revised such that the process for making master plan consistency determinations for developments with an approved cluster master plan is made easier when the proposed revisions result in fewer dwelling units?

II. <u>Ordinance Amendments to Address Protections for the Public Water Supply and Areas of Public Health and Water Quality Sensitivity</u>

At its May 22, 2018 work session, the Board of Supervisors expressed interest in examining and discussing regulations to protect the drinking water supply and areas of public health and water quality sensitivity and on November 13 the Board adopted the corresponding initiating resolution.

Such regulations could enhance the consistency of the County's Zoning and Subdivision Ordinances with the water quality goals, strategies and actions found in the Environment Chapter of the 2035 Comprehensive Plan, adopted in 2015. Examples of regulations in adjacent localities that address these issues are the Reservoir Protection Ordinance in Newport News and the Watershed Management and Protection Area Overlay District in York County.

Summary:

Currently, the Chesapeake Bay Preservation Ordinance regulates development within Resource Protection Areas (RPAs), defined as tidal wetlands, certain non-tidal wetlands and tidal shores, as well as a 100-foot buffer around those areas and along both sides of any water body with perennial flow. Additionally, the Virginia Stormwater Management Program Ordinance contains requirements for pollution prevention plans to be developed and implemented to minimize the discharge of pollutants into the water supply, including fuels, oils and other pollutants used in vehicle and equipment operation and maintenance.

Options for Moving Forward:

Option 1: Add a New Section in the Special Regulations Portion of the Zoning Ordinance.

Special Regulations represent a text amendment in the Ordinance. Special Regulations can be a useful tool when creating enhanced or additional requirements for particular uses (e.g., uses that sell, distribute or store petroleum-based products of a certain size). Special Regulations can also be a useful tool when the enhanced or additional requirements are needed within a certain distance of another use or feature (e.g., the regulations would be applicable for uses and features that are within a certain distance to a reservoir or public water supply).

Option 2: Create an Overlay District Within the Zoning Ordinance.

Overlay zoning is a regulatory tool that creates a special zoning district, placed over an existing base zone(s), which identifies special provisions in addition to those in the underlying base zone(s) (e.g., Airport Approach Overlay District). Unlike Special Regulations, which are text amendments, since overlay districts are a change in the zoning map, prior to initial adoption, and prior to any revision to the overlay area limits, all affected properties would need to be rezoned by the Board and as part of the public hearing process, all affected property owners would be notified of a potential change in the zoning of their property. Also unlike Special Regulations, an overlay district is property specific and those properties and those particular public water supplies where the enhanced standards are desired would need to be identified at the beginning of the process.

Option 3: Create a New Chapter of the County Code that Regulates the Use of and Development of Property Around Reservoirs/Public Water Supplies Within the County.

This option would establish a new County Code chapter that is not part of either the Zoning Ordinance or Subdivision Ordinance. Specifics and details, to include a method of implementation and enforcement, would need to be developed.

III. Other Upcoming and Needed Ordinance Amendments Due to General Assembly Actions

a. On July 26, 2016, the Board adopted amendments to the Zoning Ordinance requiring DRC review of an enhanced conceptual plan prior to an applicant filing a full site plan. This past General Assembly session, an amendment to the State Code was passed which prohibits mandatory submission of a concept plan prior to an applicant filing a full site plan, so the 2016 Board amendment will effectively have to be undone. Staff has started the preliminary discussions with the Policy Committee and anticipates advertising this item for a public hearing with the Planning Commission in December.

b. Also passed by the General Assembly are some procedural changes related to the Board of Zoning Appeals process. James City County will need to update its Zoning Ordinance to be

consistent. Staff anticipates advertising this item for a public hearing with the Planning Commission in December.

c. Also passed by the General Assembly are required changes to how a local Zoning Ordinance may treat applications for wireless communications facilities. The State Code, and further combined with recent Federal Communications Commission decisions regarding facilities intended to support the deployment of 5G technology, continue to effectively further remove local zoning authority. Again, James City County will need to update its Zoning Ordinance to be consistent with State and Federal requirements. Staff anticipates beginning discussions with the Policy Committee in the next few months.

IV. Other Items of Interest or Requests from the Board of Supervisors

Conclusion:

The purpose of this work session item is to receive additional discussion and guidance from the Board on which of these options is preferable. After receiving initial input and consensus on a direction from the Board, staff and the Policy Committee will proceed with developing the draft Ordinances and policies.

HR/JH/PDH/md
ProposedOrdRev-mem

Attachments:
1. Section 24-23 of the Zoning Ordinance
2. James City County Virginia Stormwater Management Program Ordinance
3. James City County Chesapeake Bay Protection Ordinance
4. York County Watershed Management and Protection Area Overlay District (see Section 24.1-376)
5. Newport News Reservoir Protection Ordinance

Links to Previous Agenda Materials:
1. Policy Committee meeting on July 12, 2018
2. Policy Committee meeting on August 9, 2018

Sec. 24-23. - Submittal requirements.

(a) The following information shall be submitted with any request for an amendment of this chapter, as provided for in section 24-13, or for any building or use and addition or expansion thereto which requires a special use permit under this chapter, provided however, applications for family subdivisions, manufactured homes and temporary classroom trailers shall be exempt from the requirements of this section.

(1) The community impact statement shall describe the probable effects of the proposed development upon the community and at a minimum shall address the following topics regarding infrastructure and quality of life:

a. A traffic impact analysis for all projects that expect to generate 100 or more weekday peak hour trips to and from the site during the hours of operation and/or those projects with an entrance or exit onto a roadway with a level of service "D" or lower shall be required pursuant to the traffic impact analysis submittal requirement policy. Vehicular access points and drives shall be designed to encourage smooth traffic flow, with controlled turning movements and minimum hazards to vehicular and pedestrian traffic. Buildings, parking areas and drives shall be arranged in a manner that encourages pedestrian access and minimizes traffic movement. No more than one access point on each abutting public street shall be permitted unless specifically approved by the board of supervisors after reviewing the applicant's traffic impact analysis; and

b. A water and sewer impact study for all projects with an anticipated average daily flow greater than 15,500 gallons, and/or for proposed residential projects containing 50 lots or more. Water conservation information shall be submitted in accordance with water conservation guidelines policy; and

c. Environmental information shall be submitted in accordance with the environmental constraints analysis policy for legislative cases; and

d. An adequate public facilities report in accordance with board of supervisors policy to include sewer, water, schools, fire stations, libraries and other major locally-financed facilities. School information shall be prepared according to the adequate public school facilities test policy; and

e. Additional on-site and off-site public facilities or services which would be required as a result of the development; and

f. A phase IA archaeological study if the property is identified as being an ultra- or highly-sensitive area on the James City County archaeological assessment; and

g. A preliminary natural resource inventory if the property is identified as being in any B1, B2, or B3 areas, as defined by the Virginia Department of Conservation and Recreation's Natural Heritage Resources Program; and

h. A fiscal impact analysis, using the worksheet and assumptions provided by the planning division, when the proposal includes residential dwelling units. The analysis must estimate revenues to be generated versus the cost of public improvements to be financed by the county or the state using the fiscal impact model prepared by the county. If desired by the applicant supplemental studies may be prepared by an individual or firm qualified to conduct a fiscal impact study in a manner and form acceptable to the planning director; and

i. Parks and recreation information based on parks and recreation master plan proffer guidelines.

(2) The master plan shall depict and bind the approximate boundaries and general location of all principal land uses and their building square footage and height, roads, rights-of-way (with an indication of whether public or private), accesses, open spaces, public uses and other features to be located on the site for which approval is sought. The planning director may require other features, including general location and approximate boundaries of buildings, structures or parking areas, to be incorporated into the master plan where deemed necessary due to the size of the development, access to or location of public roads, distance from residential

areas, presence of environmentally sensitive areas or availability of public utilities. The master plan shall be prepared by a licensed surveyor, engineer, architect, landscape architect or planner. A scale may be used so that the entire parcel can be shown on one piece of paper no larger than 30 inches by 48 inches. The master plan shall also include:

a. An inset map at a scale of not less than one inch to one mile showing the property in relation to surrounding roads, subdivision or major landmarks;
b. A north arrow, scale, the proposed use, approximate development phasing (if applicable);
c. The location of existing property lines, watercourse or lakes, wooded areas and existing roads which are within or adjoining the property;
d. If applicable, a table which shows for each section or area of different uses: the use; approximate development phasing, maximum number of dwelling units and density for residential areas, maximum square feet of floor space for commercial or industrial areas; and maximum acreage of each use;
e. If applicable, schematic plans which shall indicate the phasing of development and master water, sewer and drainage plans; and
f. If more than one type of land uses is proposed, each use shall be designated on the master plan as follows:

Type of Development	**Area Designation**
Single family	**A**
Multi-family dwellings containing up to and including four dwelling units	**B**
Multi-family dwellings containing more than four dwelling units	**C**
Apartments	**D**
Commercial uses	**E**
Wholesale and warehouse uses	**F**
Office uses	**G**
Light industrial uses	**H**
Institutional or public uses	**I**
Areas of common open space, with recreation areas noted	**J**
Structures containing a mixture of uses	**M***
Other structures, facilities or amenities	**X**

***** Areas of a master plan designated M (structures containing a mixture of uses) shall indicate in parentheses, following the M designation, the appropriate letter designations of the types of uses contained within the structure (e.g. M (CG)) in the order of their proportion in the mixed use structure.

A total of 12 copies of the master plan should be submitted along with an application for rezoning or a special use permit; if necessary, additional copies of the master plan may be required for submittal. The master plan shall be reviewed and approved and thereafter become binding upon approval of a rezoning or a special use permit by the board of supervisors. Thereafter, all amendments to the master plan shall be in accordance with section 24-13 of this chapter. Final development plans may be approved after approval of a master plan by the board of supervisors. All final development plans shall be consistent with the master plan, but may deviate from the master plan if the planning director concludes that the development plan does not:

1. Significantly affect the general location or classification of housing units or buildings as shown on the master plan;
2. Significantly alter the distribution of recreation or open space areas on the master plan;
3. Significantly affect the road layout as shown on the master plan;
4. Significantly alter the character of land uses or other features or conflict with any building conditions placed on the corresponding legislatively-approved case associated with the master plan.

If the planning director determines that a proposed change would deviate from the approved master plan, the amendment shall be submitted and approved in accordance with section 24-13. In the event the planning director disapproves the amendment, the applicant may appeal the decision of the planning director to the development review committee which shall forward a recommendation to the planning commission. For additional information regarding master plan submittal requirements refer to the submittal sections for the following zoning districts: R-4, Residential Planned Community; RT, Research and Technology; PUD, Planned Unit Development; MU, Mixed Use; EO, Economic Opportunity; and Residential Cluster Development Overlay District.

(3) Any other submittal requirement which may be required by this chapter.

(4) An application and fee in accordance with section 24-7 of this chapter.

(b) Supplemental information should be submitted in accordance with the "Supplemental Submittal Requirements for Special Use Permits and Rezonings" policy as adopted by the board of supervisors and any additional policies as deemed necessary by the planning director.

(c) In addition to the paper copies of all documents required by this chapter, all information and plans required under (a)(1), (a)(2) or (a)(3) shall be submitted in an electronic format in accordance with the "Electronic Submittal Requirements for Legislative Applications" policy, as approved by the planning commission.

(d) Unless otherwise required by this chapter, upon written request by the applicant, the planning director may waive any requirement under (a)(1) or (a)(2) above after finding that such information would not be germane to the application.

(Ord. No. 31A-201, 12-1-99; Ord. No. 31A-266, 6-12-12; Ord. No. 31A-281, 12-11-12; Ord. No. 31A-297 , 6-9-15; Ord. No. 31A-341 , 8-14-18)

AGENDA ITEM NO. C.3.

ITEM SUMMARY

DATE: 11/27/2018

TO: The Board of Supervisors

FROM: Grace Boone, Director of General Services

SUBJECT: Recycling Update

ATTACHMENTS:

	Description	Type
🗋	Presentation	Presentation

REVIEWERS:

Department	Reviewer	Action	Date
Board Secretary	Fellows, Teresa	Approved	11/19/2018 - 1:24 PM

Curbside Recycling

November 27, 2018

Department of General Services

Current Program

- Regional Contract including James City County, Poquoson, Williamsburg & York County expires June 30, 2019
- Current JCC FY19 budget $535,767 based on $1.58/per household/per month
- China's ban/restrictions on the import of recycled materials has had a significant impact on the United States and beyond
- Significant cost increase anticipated to the FY20 budget

Acceptable Curbside Materials

- PLASTIC BOTTLES, JUGS & FOOD CONTAINERS
- CARDBOARD & MIXED PAPER
- RIGID PLASTICS
- METAL CANS
- GLASS BOTTLES AND JARS









November 27, 2018

Department of General Services

Program Options

- James City County to cover increase through the general fund
- Hybrid Program – Sharing the cost with citizens
- Suspend Program while staff explores additional recycling service options and waste minimization strategies

Questions?

November 27, 2018

Department of General Services

AGENDA ITEM NO. F.1.

ITEM SUMMARY

DATE: 11/27/2018

TO: The Board of Supervisors

FROM: Teresa J. Fellows, Deputy Clerk

SUBJECT: Adjourn until 8:30 a.m. on December 6, 2018 for the Joint Meeting with WJCC School Board and the Williamsburg City Council at the Stryker Building

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REVIEWERS:

Department	Reviewer	Action	Date
Board Secretary	Fellows, Teresa	Approved	11/20/2018 - 4:51 PM